



PRESS RELEASE - 11
FOR IMMEDIATE RELEASE
March 24, 2020

LENAWEE COUNTY OFFICES CLOSED OTHER THAN FOR ESSENTIAL SERVICES

Lenawee County has continued to monitor the COVID-19 virus and has provided protective measures to help mitigate the transmission of COVID-19 in Lenawee County.

As we continue to evaluate and adjust our response, the safety of our residents and employees is of primary concern. During this **public closure**, essential County Employees will continue to report to work as scheduled. Residents are encouraged to **use online or phone options** where possible to conduct county transactions. Where mandated services cannot be accomplished online or by mail, services may be rendered case-by-case by appointment. Residents can find online, mail, and appointment options for Lenawee County Departments below.

While closings are an inconvenience, we are committed to doing our part to stop the spread of this virus.

Annex Building

113 W. Front Street, Adrian, MI

All offices are closed to the public.

Administrator's Office/FOIA Coordinator Phone: 517-264-4508

www.lenawee.mi.us

HR will remain operational to answer employee health and employment questions. The County will continue pay bills.

Instructions for Freedom of Information Act (FOIA) requests can be found at

<http://www.lenawee.mi.us/299/Freedom-of-Information-Act-Requests>

Other questions can be submitted to county.administrator@lenawee.mi.us

Board of Commissioners Phone: 517-264-4508

The Lenawee County Board of Commissioners committee meetings will be canceled or rescheduled to a later date unless actionable business needs to be conducted.

County Clerk Vital Records Office Phone: 517-264-4606

<http://www.lenawee.mi.us/168/County-Clerk>

Services Available Online or by mail

- Certified copies of birth, marriage, and death certificates
- Application for Marriage License (refer to the County website or call for additional information).
- Concealed Carry Weapon Permits renewals www.michigan.gov/cplrenewal
- New CCL applications can be done online or by mail-in to the State

Equalization Office Phone: 517-264-4522

<http://www.lenawee.mi.us/179/Equalization>

Register of Deeds Office Phone: 517-264-4538

<http://www.lenawee.mi.us/259/Register-of-Deeds>

- Electronic recordings or recordings by mail
- Property searches are available online
- The Research Vault for property records prior to 1968 is closed

Treasurer's Office Phone: 517-264-4554

<http://www.lenawee.mi.us/287/Treasurers-Office>

The drop box may be used to submit

- Dog Licenses
- Property Tax Payments

Solid Waste: Phone 517-264-4511

The recycling center will be closed

<http://www.lenawee.mi.us/280/Lenawee-County-Recycling-Center>

Rex B Martin Judicial Building (courts) 425 N. Main Street, Adrian, MI

The Rex B Martin Judicial Building will be closed to the public from **March 17, 2020 through April 12, 2020**, unless otherwise ordered. The Judicial Building will **re-open on April 13, 2020 at 8:00 am**. This closing was ordered by Chief Judge Anna Marie Anzalone and Chief Judge Laura Schaedler through an administrative order dated 3-16-2020.

A secure drop box, supervised by building security, for each of the of these offices has been set up in the lobby of the Judicial Building. The boxes are checked frequently during business hours. You are asked to include a self-addressed stamped envelope for any returning documents.

While the judicial building will be closed, emergency matters including filings (including PPO filings), in custody hearings for adults and juveniles, and emergency juvenile proceedings will be handled by the courts. Please contact the telephone numbers below for further information.

- | | |
|---|---------------------|
| • Circuit Court Clerk | 517-264-4597 |
| • Circuit Court Probation/Parole | 517-264-4580 |
| • Friend of the Court | 517-264-4706 |
| • Probate Court | 517-264-4614 |
| • Juvenile Court | 517-264-4622 |
| • District Court | 517-264-4675 |
| • Prosecuting Attorney | 517-264-4640 |

Traffic tickets can be paid by check or money order in the drop box; payable to 2-A District. OR online at <http://www.lenawee.mi.us/621/Pay-Online>

Those on Probation should contact their individual Probation Officer for reporting information.

Lenawee County Sheriff's Office

405 N. Winter Street, Adrian, MI

Phone: 517-263-0524

<http://www.lenawee.mi.us/261/Sheriffs-Office>

Law Enforcement Services (Road Patrol) will continue to respond to calls for service from the public for in-progress calls, i.e. domestic assaults, vehicle crashes (except car vs deer, private property) and complaints involving evidence to be collected and serious felonies.

Sheriff's Office Admin Office Lobby will be closed. Purchase permits or gun sales records can be mailed to the Sheriff's Office at 405 N. Winter St. Adrian, MI 49221.

Our outer Lobby containing the Breathalyzer Kiosk will remain unlocked and be available. Copies of Complaint or Crash Reports can be requested either by mail or through the county website.

Central Dispatch will be screening callers for the coronavirus and obtaining information so that the Deputy may call the complainant by phone or ask them to step outside.

Jail: Video visitations are suspended, but inmates are being provided with two free 5-minute phone calls per week. Inmate information, communication, and commissary funding will continue to be taken in the normal manner. Online or by calling **517-265-4400**

Human Services Building

1040 S. Winter Street, Adrian, MI

The Building remains open, but procedures vary. Please call prior to heading out.

Lenawee County Health Department

The office is closed to the public

<http://www.lenawee.mi.us/187/Health-Department>

Environmental Health 517-264-5226, Option 3

Health Clinic 517-264-5226, Option 2

Services will be available by appointment only; no walk-in customers. Individuals in need of services normally received through the Lenawee County Health Department will call to either schedule an appointment or receive instruction for requesting those services

Department on Aging Phone: 517-264-5280

The office is closed to the public

www.lenaweeseniors.org

The Department on Aging administrative office is open to the public, but please call before visiting. Suspended services include:

- All Senior Centers will be closed until further notice.
- Daybreak Adult Day Services is closed until further notice.
- Home Services – homemaker service, personal care, and in-home respite
- Volunteer Transportation to non-emergency medical appointments
- In-home assessments and re-assessments of clients getting services from the LDA

Other services affected:

- Curbside Service is offered at each senior 11:30 – 12:00 pm; call ahead to request a meal.
- The Home Delivered Meals will continue to be delivered with some additional protocols in place to protect volunteer drivers and clients.

If you know someone that is 60 or older, and in need of assistance, contact the Department on Aging

Veterans Affairs Phone: 517-264-5335

<http://www.lenawee.mi.us/529/Veterans-Affairs>

Other Offices within the Human Services Building

- **MSU Extension Phone: 517-264-5300**
 - Extension is closed and employees are working from home
- **Social Security Administration Phone: 877-512-5943**
<https://www.ssofficelocation.com/adrian-social-security-office-so680>
- **MIWorks! Southeast <https://www.mwse.org/> Phone: 517-266-5627**
- **Community Mental Health <https://www.lcmha.org/> Phone: 517-263-8905**
- **Secretary of State Phone: 888-767-6424**
<https://dmvhandbook.org/locations/adrian-secretary-of-state-branch-office/>

Contact information for County Departments is available on the County website at

<https://www.lenawee.mi.us>

###