

PHYSICAL RESOURCES COMMITTEE

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
lenawee.mi.us



MEMBERS

Ralph Tillotson, Terry Collins, Dustin Krasny

MEETING LOCATION

301 N. Main St – Adrian, MI

Minutes: Monday, October 3, 2022 – 10:00 a.m.

Present: Commissioners Tillotson and Collins

Absent: Commissioner Krasny

Also Present: Rob VanNieuwenhze, Tim Mehan, Matt Turgeon, Jenny Escott, Kim Murphy, Shannon Elliott, and Becky Borton

I. Approval of Minutes

Motion by Collins, seconded by Tillotson, to approve the minutes of the September 12, 2022, meeting. Motion carried.

II. Finance Reports: Administrator Kim Murphy reviewed the finance report.

The current fund balance of the Building & Site Division is approximately \$2 million; and shows the new project for Annex building. The new report shows the estimate change in fund balance if all projects complete at year end.

The Administrator's finance division is determining the best way to track the capital projects approved to be covered through ARPA funds.

The current fund balance of the Maurice Spear Campus division of the Capital Fund is approximately \$188,000.

Building & Grounds Report: Tim Mehan reviewed the monthly report (on file). The jail alarm system upgrade project has been initiated and an assessment of the indoor air quality of the Judicial Building has been conducted and is pending the final report.

Judicial Building Water Intrusion: A request to address water intrusion issues within the Judicial Building was reviewed with the following recommendation:

Ohio Building Restoration, Inc	\$33,825 - masonry repairs
Homespec	\$31,465 - perimeter sub floor drainage system
	\$ 2,100 - electrical work
	<u>\$ 6,250 - carpet/flooring</u>
	\$73,640

Motion by Collins, seconded by Tillotson, to accept the bids from OBR, KL and Homespec; and to approve up to \$73,640 out of 401.901.859.930 to address the Judicial Building water intrusion. Motion carried.

III. Drain Commission: The Drain Commission fund balance report was available. Drain Commissioner, Jenny Escott, reported that two lifts are under construction for the Rollin/Woodstock project and another two are set for later this month.

The Drain Assessment Roll will be presented to the Board of Commissioners this month.

IV. Other Business

There was no other business was presented.

V. Public Comment

Becky Borton thanked the Building & Grounds and the Drain Commission for their assistance with the fall tire collection which was held behind the recycling drop off site in the lot adjacent to the Drain Commission; the event went well.

VI. Adjournment

Motion by Collins, seconded by Tillotson, to adjourn the meeting at 10:17 a.m. Motion carried.