



LENAWEE COUNTY HEALTH DEPARTMENT

MEETING MINUTES
BOARD OF HEALTH
June 15, 2022

Present: John Tuckerman, John Frye, Dr. Lorrie Tritt, Commissioner Terry Collins

Also Present: Monica Hunt, Jaime Greenwald, Angie Carlton, Natalie Johnson, Kasee Johnson, Nicole Hanna, Administrator Kim Murphy

Absent: Lee Ann Minton, Susie Dice

CALL TO ORDER

The June 15, 2022 Board of Health (BOH) meeting was called to order at 4:00 PM by BOH Vice-Chair John Frye.

APPROVAL OF AGENDA

The following will be added to the June 15, 2022 BOH meeting agenda:

Old Business

FOIA
BOH Booklet

New Business

Per Diem Increase
Public Comment Update

Motion by Terry Collins supported by Dr. Lorrie Tritt, to approve the June 15, 2022 BOH agenda as amended. Motion carried, 4-0.

INTRODUCTIONS

At this time, Nicole Hanna (Deputy Director of Nursing) and Jaime Greenwald (Finance Director) introduced themselves to the board.

APPROVAL OF MINUTES

There was discussion regarding public comment, as well as, what role the board of health has in personnel decisions and other health department operations.

Motion by John Frye supported by Terry Collins, to approve the May 18, 2022 BOH meeting minutes as written. Motion carried, 4-0.

REVIEW OF MONTHLY VOUCHER LIST

Accounts Payable (AP) Invoice Report [May 2022] – The monthly AP Invoice Report (full text on file), was reviewed.

Clarification was requested on the following:

- *Vendor 5775 – Adams Outdoor Advertising paid by check #402242 for \$3,000.00 – Marijuana Advertising Billboards*

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- *Vendor 8149 – Netsmart Technologies paid by EFT #29649 for \$33,098.66 – Electronic Health Record (EHR) Service for Personal Health*
- *Vendor 15597 – Rosati, Schultz, Joppich & Amtsbuechler paid by check #402302 for \$3,054.80 – Legal Fees Associated with Covid-19 Litigation*
- *Vendor 14686 – SmartSense by Digi paid by check #402309 for \$252.00 – Covid-19 Testing Site*

Administrator Murphy provided an explanation and clarification on the accounts payable process for the health department and the county. There was also discussion regarding the status of pending litigation for both the Medina/Hudson Township and Covid-19 School cases.

Motion by John Frye supported by Dr. Lorrie Tritt, to accept the May 2022 Accounts Payable Report as explained, Motion carried, 4-0.

HEALTH OFFICER'S REPORT

Avian Influenza – Monica reported that MDARD (Michigan Department of Agriculture & Rural Development) has lifted the stop on poultry and waterfowl exhibitions, as there has not been any new detection of cases for 30 consecutive days.

COVID-19 – Lenawee County is at low community transmission level, and the test positivity has decreased significantly.

Community Health Navigator Program – Funding has been received for implementing a new *Community Health Navigator* program. Staff working in the program will be trained and certified in helping all disparities throughout the county. Three positions have been approved by Lenawee County Ways and Means Committee and the Board of Commissioners.

Administrator Murphy Report- Kim reported that the county has started the process for the 2023 budget, explaining all the steps involved for the health department internally, as well as for the county.

OLD BUSINESS

FOIA Update – An official statement was provided to board members by Administrator Murphy (full text on file) which addressed the question if handwritten notes taken during a meeting are subject to FOIA. *Handwritten notes are not public records subject to FOIA if the notes are taken for personal use.*

BOH Booklet – Monica proposed the booklet be created in an electronic format. The plan is to create a dedicated webpage with links to information and documents. An electronic format will

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allow easy accessibility for members of the community, and allow for content to be easily updated.

NEW BUSINESS

Per Diem – A request was made for review of the per diem rate and mileage reimbursement for BOH members. There was discussion. The BOH will be kept apprised.

PROGRAM REPORTS

Personal Health – Natalie reviewed the *PHN Report* for May 2022 (full text on file). Natalie reported covid vaccines continue to be offered on a walk-in basis on Mondays, Wednesdays and Fridays. Vaccine administration has significantly decreased – with only 10-12 vaccines being administered per week. To date, there are 72 confirmed cases of Monkeypox in the United States, and no confirmed cases in Michigan.

Environmental Health – Kasee reviewed the May 2022 *Well & Septic/Food Service Monthly Statistics* (full text on file). Kasee reported numbers are slightly down compared to last year. Sierra Grigg has accepted the Sanitarian I position. Vector-borne disease surveillance is underway, which involves trapping of mosquitoes and ticks.

Emergency Preparedness – No report.

Financial – Jaime reported that 3rd quarter end is at the end of this month.

PUBLIC COMMENT

Public comment was received by Ms. Bethany Teague of Blissfield.

ADJOURNMENT

The Lenawee County BOH meeting was adjourned at 5:07 PM by BOH Chair John Tuckerman.

Respectfully submitted,

Lenawee County Board of Health
John Tuckerman, BOH Chair
Angie Carlton, BOH Secreta

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