

PHYSICAL RESOURCES COMMITTEE

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MEMBERS

Bob Knoblauch, Ralph Tillotson, Terry Collins

MEETING LOCATION

Via ZOOM

DRAFT

Minutes: Monday, June 1, 2020 – 10:03 a.m.

Present: Commissioners Knoblauch, Tillotson, Collins, and Stimpson

Also Present: Tim Mehan, Jenny Escott, Martin Marshall, Kim Murphy, Rebecca Borton, and Scott Holtz

I. Approval of Minutes

Motion by Collins, seconded by Stimpson, to approve the minutes of the May 4, 2020, meeting. Motion carried.

II. Finance Reports

Administrator Martin Marshall reviewed the finance report. He noted that *OCH Renovation Planning* is for preparation work done by the Collaborative; and the Annex Reconfiguration project has been completed.

Motion by Collins, seconded by Knoblauch, to place the Physical Resources finance report on file. Motion carried.

III. Building & Grounds / Maintenance

The Building and Grounds report was available; Superintendent Tim Mehan provided highlights. There was discussion regarding sneeze guard installation, security at the Human Services Building, and renovations to the MSC Chapel.

IV. Drain Commission

Drain Commissioner Jenny Escott provided highlights of recent activities; they have been working hard to keep up, and bids are being accepted through tomorrow afternoon on 5 vehicles.

V. Campus Improvements / Renovations

Final construction renovation drawings of the old courthouse have been completed and bids accepted. Marty expects that the final numbers will be ready for the Commissioner's review next week.

VI. Other Business

Marty Marshall explained that although FEMA does not recognize sneeze-guards as an emergency response expense, they are essential to our ability to reopen buildings and there may be other reimbursement options.

VII. Adjournment

Motion by Collins, seconded by Knoblauch, to adjourn the meeting at 10:21 a.m. Motion carried.