

PERSONNEL / WAYS & MEANS COMMITTEE

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MEMBERS

Ralph Tillotson, Terry Collins
Committee of the Whole

MEETING LOCATION

Via ZOOM

Minutes: Tuesday, April 13, 2021 – 10:04 a.m.

Present: Commissioners Collins, Tillotson, Bales, Bolton, Goetz, Jenkins-Arno, Lapham, Stimpson, and Wittenbach

Also Present: Kim Murphy, Rebecca Borton, Martin Marshall, Scott Holtz, Jenny Escott, Jen Ambrose, Erin VanDyke, David Panian (The Daily Telegram), Sheriff Bevier, Shelly Delong, and Ashley Bobzean

I. APPROVAL OF MINUTES

Motion by Bolton, seconded by Goetz, to approve the minutes of the March 9, 2021, meeting. Motion carried.

II. PERSONNEL BUSINESS

A. Employment Changes: The March report was available.

B. Unemployment Insurance: Marty reviewed the 2020 Unemployment Insurance Report. Premium charges to departments for 2021 will remain at .3% of payroll with premium adjustments being made should claims increase.

C. Tuition Reimbursement Request: A tuition reimbursement request from the Health Department was reviewed. The tuition reimbursement policy allows for 50% of tuition costs, books, and materials.

Motion by Bolton, seconded by Wittenbach, to approve the tuition reimbursement request for T. Enriquez under the Tuition Reimbursement Policy process. Motion carried.

D. Other Personnel: There was no other personnel business.

III. WAYS AND MEANS BUSINESS

A. Finance Reports: Administrator Marshall reviewed the finance reports; revenues are at 5%, expenses are at 28%. The benchmark is 26.30%; the county budget is within guidelines and there is nothing major to report.

The fund status report was reviewed; Marshall highlighted several funds.

B. Budget Calendar: The 2022 budget calendar was submitted for review.

There was discussion regarding multi-year budgeting.

Motion by Tillotson, seconded by Bolton, to recommend approval of the 2022 budget calendar. Motion carried.

C. Delinquent Tax Fund Borrowing Resolution RES#2021-08

WHEREAS, Lenawee County maintains a Delinquent Tax Revolving Fund that enables the County to obtain sufficient funds to pay local units of government the amount of delinquent property taxes returned to the County.

THEREFORE, BE IT RESOLVED that an advance from the Lenawee County General Fund via a transfer to the Delinquent Tax Revolving Fund be authorized in an amount not to exceed \$500,000.00 as of June 1, 2021, and

BE IT FURTHER RESOLVED that pursuant to Act 206, upon continuation of the fund, the County Treasurer is to act as agent for the County to administer the fund for 2021, and in this capacity receive administrative expenses in connection with the Fund, such sums as are provided by law subject to the following conditions: (a) interest at the rate of 2% payable to the general fund from June 1, 2021 through date of pay-off, and (b) payments back to the general fund beginning July 1, 2021, until the advance is fully paid which is anticipated to be paid off on or before August 28, 2021.

Motion by Tillotson, seconded by Wittenbach, to recommend approval of the Delinquent Tax Fund Borrowing Resolution . Motion carried.

The board would like to have a presentation on current the delinquent tax process, landbank, and economic development; and how they work together.

D. Consumer Energy 800 Mhz Agreement: A participation agreement between Lenawee County and Consumers Energy was reviewed. The agreement allows Consumers access to the 800 MHz radio system in exchange for an access fee. Any additional expense necessary to upgrade equipment or add channels shall be the responsibility of Consumers Energy. The agreement only provides use of the system, it does not guarantee access at all times under all conditions. Lenawee County first responders would have priority use of the system. It has been reviewed by the Sheriff's Office and County Administrator and recommended for approval.

Motion by Bolton, seconded by Wittenbach, to recommend authorization of the participation agreement between Lenawee County and Consumers Energy to permit Consumers Energy to utilize the 800 MHz radio system for their communications. Motion carried.

E. Lenawee Transportation Corporation RES #2021-09

WHEREAS, the Lenawee County Board of Commissioners has made known its intent to provide public transportation service, and

WHEREAS, the Lenawee County Board of Commissioners has contracted with the

Lenawee Transportation Corporation to provide that transportation service, and,

WHEREAS, a Project Authorization had been proposed (P19) which provides FY 2021 Section 5311 Operating assistance for such service, effective October 1, 2020, and expiring September 30, 2021, based on 36% of the estimated eligible costs, and, the maximum amount to be paid will not exceed 36% of the audited costs and if funds are insufficient to reimburse at 36% of the audited costs, a new reimbursement percentage will be calculated for all agencies, and,

WHEREAS, another Project Authorization, under the CARES Act, has been proposed which provides FY 2021 Section 5311 Operating assistance funding based on 8.7% of the estimated eligible costs and will be used to reimburse expenses from October 1, 2020 through September 30, 2021, and be it,

RESOLVED, that the Lenawee County Board of Commissioners does hereby approve the proposed Agreement no. 2017-0080, Authorization No. P20 for FY 2021 Section 5311 Operating Assistance, and be it,

FURTHER BE IT RESOLVED, that the monies from the grant be given to Lenawee Transportation in accordance with the terms of the Authorization No. P20, and,

HEREBY, authorize the Chairman and County Clerk to execute Authorization No. P20 for and on behalf of Lenawee County.

Motion by Bolton, seconded by Lapham, to recommend approval of the Federal Operating Assistance (CARES Act) for Lenawee Transportation resolution. Motion carried.

- F. Sobriety Court Recovery Coach:** An agreement to provide Recovery Coach services was submitted for consideration. The Criminal Justice Committee has reviewed and is recommending approval.

Motion by Bolton, seconded by Lapham, to recommend approval of the agreement with McCullough Vargas for Recovery Coach services with funding provided by the BJA Grant. Motion carried.

- G. Campus Projects:** Marty provided a slideshow of the current old courthouse renovations.

H. Other Ways & Means Business

- 1. Equalization Report:** Marchelle DeLong, Equalization Director, presented the 2021 Equalization Report.

Motion by Bolton, seconded by Goetz, to recommend accepting the 2021 Equalization Report and appoint the Lenawee County Equalization Director, Marchelle L DeLong, to represent the County of Lenawee in equalization matters before the Michigan State Tax Commission. Motion carried.

2. Service Animal Proclamation PRO#2021-003

There are thousands of Pet Partners therapy animal teams serving in communities across the United States; and

WHEREAS, Pet Partners has designated April 30 as National Therapy Animal Day; and

WHEREAS, Pet Partners therapy animal teams in the Town of Tecumseh play an essential role in improving human health and well-being through the human-animal bond; and

WHEREAS, Pet Partners therapy animal teams make millions of visits per year in settings such as hospitals, nursing homes, schools and hospice; and

WHEREAS, Pet Partners therapy animal teams interact with a variety of people in our community including veterans, seniors, patients, students facing literacy challenges, and those approaching end of life; and

WHEREAS, these exceptional therapy animals who partner with their human companions bring comfort and healing to those in need.

THEREFORE, BE IT RESOLVED that the Lenawee County Board of Commissioners publicly salute the service of therapy animal teams in our community and in communities across the nation.

BE IT FURTHER RESOLVED that the Lenawee County Board of Commissioners proclaims April 30, 2021 as **National Therapy Animal Day** in Lenawee County.

Motion by Bolton, seconded by Wittenbach, to recommend adoption of the National Therapy Animal Day proclamation. Motion carried.

3. County Government Month Proclamation PRO#2021-002

WHEREAS, the nation's 3,069 counties, parishes and boroughs serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties provide public health services, administer justice, keep communities safe, foster economic opportunities and much more; and

WHEREAS, Lenawee County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, under the leadership of National Association of Counties President Gary Moore, NACo is demonstrating how "Counties Matter," especially in supporting residents and businesses during the coronavirus pandemic; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

WHEREAS, from public health and safety to criminal justice, from services to seniors and veterans to recycling and parks; your county government is building for the future, Building Lenawee for a better tomorrow.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners, do hereby proclaim April 2021 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

The County Government Month Proclamation will be on tomorrow's Board of Commissioners agenda.

4. Public Safety Telecommunication Week Proclamation PRO#2021-004

WHEREAS, emergencies can occur at any time which require Police, Fire and/or emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of law enforcement, firefighters, and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, professional Telecommunicators are the single vital link for our law enforcement officers, firefighters, and emergency medical services by monitoring their activities by radio, providing them accurate up-to-date information and ensuring their safety; and

WHEREAS, professional Telecommunicators are not as visible as the men and women who arrive at the scene of emergencies; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year which was extremely challenging because of the pandemic.

THEREFORE, BE IT RESOLVED that the Board of Commissioners does hereby proclaim the week of April 11 – 17, 2021, as **Public Safety Telecommunicators Week** throughout Lenawee County in honor and recognition of our Telecommunicators and the vital contributions they make to the safety and well-being of our citizens.

The Public Safety Telecommunication Week Proclamation will be placed on tomorrow's Board of Commissioners agenda.

IV. ADJOURNMENT

Motion by Lapham, seconded by Wittenbach, to adjourn the meeting at 11:28 a.m. Motion carried.