

AIRPORT COMMISSION

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MEMBERS

Dawn Bales, Jim Goetz, John Lapham

MEETING LOCATION

via ZOOM

Minutes: Monday, April 5, 2021 – 1:30 p.m.

Present: Commissioner Bales, Goetz, and Lapham

Also Present: Commissioner Jenkins-Arno, Joe Malak, Kim Murphy, Eric Rogers, Scott Holtz, Rebecca Borton, and Jenny Escott

The meeting was opened with a moment of silence and the Pledge of Allegiance.

I. Approval of Minutes

*Motion by Goetz, seconded by Bales, to approve the minutes of the March 1, 2021 meeting.
Motion carried.*

II. Manager's Report

Airport Manager, Joe Malak, reviewed the Manager's report.

Equipment: Winter equipment is being stored and equipment is being prepared summer projects.

Taxiway B and Runway: There was discussion regarding the status of project. The FAA denied the release of funds based on the number of landings by qualified aircraft within the airport classification. There are some concerns about changing the Airport to a class B airport. A B2 classification or C2 specifications are the same and both would be acceptable. The primary difference between B2 and C2 seems to be the safety zone areas.

Mead & Hunt has submitted the necessary files and a pre-bid meeting is set for May 12th.

Corporate Hangar: Flagship Private Air has leased the corporate hangar. Some electrical and other building upgrades have been made to the building.

Other Repairs: There was damage to the airport's vehicle door, water damage to furnace in the corporate building furnace, and work conducted on the thermostat in the back building.

*Motion by Goetz, seconded by Lapham, to approve the Manager's Report and place it on file.
Motion carried.*

III. Finance Report

The financial report was reviewed. Overall, revenues are at 12.97%, while expenses are at 12.38%.

Motion by Lapham, seconded by Goetz, to place the finance report on file. Motion carried.

IV. New Business

A. Attorney: Joe will be seeking an attorney for evictions purposes and will bring recommendations back to the Committee.

B. CRRSA Grant: Joe is expecting approximately \$13,000 this year in CRRSA Grant funds for the Airport.

C. Flight School Building Carpet: The carpet will be further discussed with the Administrator.

V. Public Comment

There was no public comment.

VI. Adjournment

Motion by Goetz, seconded by Lapham, to adjourn, the meeting at 2:06 p.m. Motion carried.