



LENAWEE COUNTY HEALTH DEPARTMENT

MEETING MINUTES
BOARD OF HEALTH
March 16, 2022

Present: John Frye, Dr. Lorrie Tritt, Lee Ann Minton, Commissioner Terry Collins

Also Present: Martha Hall, Kasee Johnson, Monica Hunt, Susie Dice, Angie Carlton

Absent: John Tuckerman, Natalie Johnson

CALL TO ORDER

The March 16, 2022 Board of Health (BOH) meeting was called to order at 4:00 PM by BOH Vice-Chair John Frye.

APPROVAL OF AGENDA

It was requested that the following item be added under *New Business* to the March 16, 2022 agenda:

- FOIA Procedures

Motion by Terry Collins supported by Dr. Lorrie Tritt, to approve the March 16, 2022 BOH agenda as amended. Motion carried, 4-0.

APPROVAL OF MINUTES

Motion by Terry Collins supported by Dr. Lorrie Tritt, to approve the February 16, 2022 BOH meeting minutes as presented. Motion carried, 4-0.

REVIEW OF MONTHLY VOUCHER LIST

Accounts Payable (AP) Invoice Report [February 2022] – The monthly AP Invoice Report (full text on file), was reviewed.

Clarification was requested on the following:

- *Vendor 7119 – CivicPlus paid by check #400814 for \$829.58 – Yearly Website Service*

Motion by Dr. Lorrie Tritt supported by Terry Collins, to accept and approve the February 2022 Accounts Payable Report, Motion carried, 4-0.

HEALTH OFFICER'S REPORT

COVID-19 Update – Martha reported a press release was issued to inform the community that the highly infectious Avian Influenza has been found in Kalamazoo County. Covid cases and the positivity rate have significantly declined in Lenawee County, and the county is currently at a low-level community risk. 51% of the age eligible population (5 years and older), have been vaccinated in Lenawee County, compared to approximately 60% for the state of Michigan.

OLD BUSINESS

There was no old business to report.



LENAWEE COUNTY

HEALTH DEPARTMENT

MEETING MINUTES

BOARD OF HEALTH

March 16, 2022

NEW BUSINESS

Personnel Update – In Environmental Health, there is a vacant Sanitarian position and technician position. In Personal Health, the Deputy Director position remains vacant. Additionally, the Finance Director position is vacant.

There was brief discussion of who will be assuming the Health Officer role after Martha's retirement on March 31, 2022 – Marty Marshall stated a request for approval has been submitted to the state of Michigan for Monica Hunt (Deputy Health Officer) to be appointed Acting Health Officer for the interim.

FOIA Procedures - It was asked that written clarification be provided by legal counsel if personal notes taken by board members during a meeting are part of an official FOIA request.

PROGRAM REPORTS

Personal Health – Martha reviewed the *PHN Report* for February 2022 (full text on file). Martha reported that programs and clinics are operating closer to normal operations.

Environmental Health – Kasee reviewed the *Well & Septic Permits/Applications* for February 2022, (full text on file). Kasee reported well and septic numbers are pretty consistent with last year. New construction permits have increased.

Kasee reviewed the *Monthly Restaurant Inspections* for February 2022, (full text on file). Kasee reported there has been a lot of plan reviews submitted. Another body art facility has opened, making a total of 12 body art establishments in Lenawee County.

Emergency Preparedness – Susie reported the health department is closely monitoring the Avian Influenza which has been detected in birds across the United States, and recently in Kalamazoo, Michigan. Educational information is being shared with feed stores, veterinarians, 4-H groups, and on our social media platform.

Financial – Monica reported things are going well and on track.

PUBLIC COMMENT

John Frye addressed the public attendees explaining that he did not have the responses from the questions asked at last month's BOH meeting, Marty Marshall indicated that the responses are waiting to be reviewed by legal counsel.

Public comment was received by 8 individuals – addressing the board regarding opposition to covid protocols within Lenawee County K-12 schools.

Lee Ann Minton thanked Martha for her years of service and wished her well throughout her retirement.



LENAWEE COUNTY

HEALTH DEPARTMENT

MEETING MINUTES
BOARD OF HEALTH
March 16, 2022

ADJOURNMENT

The Lenawee County BOH meeting was adjourned at 4:49 PM by BOH Vice-Chair John Frye.

Respectfully submitted,

Lenawee County Board of Health
John Frye BOH Vice-Chair
Angie Carlton, BOH Secretary