

POLICIES & PROCEDURES COMMITTEE



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MEMBERS

Dawn Bales, Nancy Jenkins-Arno, James Goetz

Minutes: Monday, March 7, 2022 – 1:58 p.m.

Present: Commissioners Bales and Jenkins-Arno

Absent: Commissioner Goetz

Also Present: Kim Murphy and Martin Marshall

I. Approval of Minutes

Motion by Jenkins-Arno, seconded by Bales, to approve the minutes of the February 7, 2022 meeting. Motion carried.

II. Policy Review

A. Green Initiative: The policy establishes the framework for developing an environmental focused program for Lenawee County.

B. Emergency Guidelines: Emergency guidelines for each building have been established and are maintained by Emergency Management.

III. New/Old Business: There was no new/old business.

IV. Ready for Recommendation:

Credit Card Policy: The Credit Card Acceptance Policy was found to be out dated, an updated version was submitted last month for the Committee's review.

No comments had been received by the Administrator's Office and it should now be ready for recommendation.

Motion by Jenkins-Arno, seconded by Bales, to recommend adoption of the Credit Card Acceptance Policy. Motion carried.

V. Other Business: There was no other business.

VI. Public Comment: There was no public comment.

VII. Adjournment

Motion by Jenkins-Arno, seconded by Bales, to adjourn the meeting at 2:15 p.m. Motion carried.