

IT / EQUALIZATION COMMITTEE

Martin D. Marshall
Administrator

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Members

Chris Wittenbach, Dawn Bales, Dustin Krasny

MEETING LOCATION

Chambers
301 N. Main Street
Adrian, MI 49221

Minutes: Thursday, March 3, 2022 – 1:30 p.m.

Present: Commissioners Wittenbach, Bales, and Krasny

Also Present: Matt Richardson, Martin Marshall, Kim Murphy, Shelly DeLong, and Rebecca Borton

I. Approval of Minutes

*Motion by Bales, supported by Krasny, to approve the minutes of the October 7, 2021 meeting.
Motion carried.*

II. Information Technology

- A.** Finance Reports: Administrator Marshall reviewed the finance report.
- B.** Department Reports: There were no departmental reports or concerns.
- C.** IT Report: Matt reviewed the status of current projects and explained that several capital improvement projects will be presented in April after the Administrator's Office has had an opportunity to review them.

He added that there is a CAD project moving forward from the Sheriff's Office.

Matt reviewed how the computer replacement program works.
- D.** Capital Improvement Plan Request: There are several Capital Improvement Projects that will be submitted to the Committee next month.
- E.** Updates/Other IT Business: There were no other updates.

III. Equalization

Shelly reported that change notices are out and board of reviews are being scheduled. Most inquiries have been regarding the CPI inflation rate of 1.033.

She is preparing for an upcoming appraisal meeting next week.

Although the next fly over for the Pictometry is set for 2023; they are in negotiations for future flights.

The rolls and warrants are being run for local treasurers to settle with the County Treasurer.

Shelly also announced that she has decided to postpone her retirement for a year.

A. Updates/ Other Business: There was no other business.

IV. Public Comment

There was no public comment.

V. Adjournment

Motion by Krasny, seconded by Bales, to adjourn the meeting at 1:45 p.m. Motion carried.

MDM/rdb