

RULES & APPOINTMENTS COMMITTEE

301 N. Main St, Adrian, MI 49221
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MEMBERS

Kevon Martis
Committee of the Whole

MEETING LOCATION

Chambers
301 N. Main Street
Adrian, MI 49221

Minutes: Tuesday, February 7, 2023 – 10:00 a.m.

Present: Commissioners Martis, Bales, Bolton, Collins, Jenkins-Arno, Stimpson, Tillotson, and Van Doren

Absent: Commissioner Krasny

Also Present: Kim Murphy, John Gillooly, John Tuckerman, Matt Nordfjord, Sarah Osburn, Troy Bevier, Erin VanDyke, Jen Ambrose, Teresa Choate, Matt Turgeon, Craig Tanis, Ian Wendt (WLEN), Kate Daisher, Morgan Torres, Shannon Elliott, Don Taylor, Kathryn Szewczuk, Lynn Punnett, Jenny Escott, Randolph Barker, Gordan Gauss, Thomas Kendziora, Mike Clement, Carolyn Bater, Bev Ahlers, Jim Ruff, Cari Rebottaro, Victoria Powell, Roxann Holloway, Ben Ricker, Deb Comstock, Tracy Stace, Mike Buku, Michael Homier and Anne Seuryneck (Foster, Swift, Collins, & Smith)

I. Approval of Minutes

Motion by Tillotson, seconded by Van Doren, to approve the minutes of the January 10th meeting. Motion carried.

II. Board Appointments: Commissioner Van Doren has reviewed resignations, recommendations, and referrals; the following were submitted for confirmation.

Lenawee Department on Aging - 3 year term

Jeff Dicenso, Senior Network Rep 9/25

District Library Board

Cathleen Thielan– At Large 12/25

Region 2 Planning Commission

Roger Johnson, Deerfield Township – At Large 12/23

Kenyon Calender, Cambridge Township – At Large 12/25

Scott Peters, Adrian – At Large 12/25

Motion by Van Doren, seconded by Bolton, to recommend confirming the appointments as presented. Motion carried.

III. Vacancies: The following vacancies are pending

Department on Aging (Lenawee)

VACANT - Comm. District #8 representative 9/23

VACANT - Comm. District #2 representative 9/25

Economic Development Corporation (EDC)

VACANT – Comm. District #9 representative 12/26

VACANT – Comm. District #3 representative 12/26

Homeland Security & Local Emergency Planning Committee

VACANT – Lenawee County Information Technology 12/24

VACANT - Mass Care Services 12/25

Land Bank Authority

VACANT – Realtor 12/23

IV. Rules & Regulations: Commissioner Martis reviewed the recommendations submitted by County Administrator, Kim Murphy.

Section 4.40 Parliamentarian. Prosecuting Attorney of the County, or the Prosecuting Attorney’s designate deputy, shall advise the Chairperson and the Board regarding questions of parliamentary procedures and shall be present or supply phone availability for all regular meetings of the County Board”.

Recommendation: **Corporate counsel** shall advise the Chairperson and the Board regarding questions of parliamentary procedures and shall be present or supply phone availability for all regular meetings of the County Board

Section 4.51 Personnel/Ways & Means Committee. An ex-officio member will be added to this committee that will be chosen by the elected officials (including Judges) to represent them at all meetings of this Committee. Said members shall have ex-officio status, to be allowed to speak upon recognition of the Chairperson but will have no voting privileges.

Recommendation: Remove section 4.51; it is obsolete

Section 4.53 Agenda Items. Upcoming agenda items shall be reported to the Administrator at least seven (7) days prior to the meeting. All information shall be submitted to the Administrator’s Office no later than 3:30 pm the day preceding the meeting, or by noon on the day of scheduled evening meetings. Exceptions may only be approved by the Chairperson, or in his/her absence, the Vice Chairperson of that Committee.

Recommendation: Upcoming agenda items shall be reported to the Administrator at a minimum of ten (10) days prior to the meeting. All back up materials must be provided to the Administrator for consideration at a minimum of seven (7) days prior to any board or committee meeting. Exceptions may only be approved by the Chairperson, or in his/her absence, the Vice Chairperson of that Committee.

Commissioner Martis requested that the Committee consider moving the regular meeting date of the full Board of Commissioners from the second Wednesday to the third Wednesday of each month, and the Personnel/Ways & Means Committee meet on the second Tuesday of each month.

Commissioner Bolton requested consideration of a per diem allowance for her participation in the Triad program.

These items will be brought back next month for consideration.

V. Other Business: There was no other business.

VI. Public Comment: There was no public comment.

VII. Adjournment

Motion by Tillotson, seconded by Bolton, to adjourn the meeting at 10:07 a.m. Motion carried.

KLM/rdb