

# PHYSICAL RESOURCES COMMITTEE

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## MEMBERS

*John Lapham, Ralph Tillotson, Terry Collins*

## MEETING LOCATION

Via ZOOM

**Minutes:** Monday, February 1, 2021 – 10:00 a.m.

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**Present:** Commissioners Lapham, Tillotson, Collins, and Stimpson

**Also Present:** Tim Mehan, Jenny Escott, Sheriff Bevier, Martin Marshall, Kim Murphy, Rebecca Borton, Scott Holtz, Ed Scheffler, and Dmitriy Shapiro (The Daily Telegram)

### I. Approval of Minutes

*Motion by Collins, seconded by Tillotson, to approve the minutes of the January 11, 2021, meeting. Motion carried.*

### II. Finance Reports

Administrator Martin Marshall reviewed the finance report.

### III. Building & Grounds / Maintenance

Tim reviewed the status of buildings and grounds projects (full report on file).

**Jail:** Proposals will be sought for boiler and storage tanks

**OCH:** Alarms being triggered and storage site for historical records

**DOS:** Transition to updated compactor

**MSC:** Work will begin on exterior doors and access control

The new maintenance tracking system continues to be updated.

### IV. Drain Commission

Jenny provided highlights of recent activities of the Drain Commission.

Drain Commissioner Jenny Escott submitted the 2021 Equipment Charge Rates for approval.

*Motion by Collins, seconded by Tillotson, to approve the 2021 Equipment Use Charge Rates as presented. Motion carried.*

She also reviewed her 2021 Equipment requests including the purchase of two pick-up trucks; these will replace two vehicles.

*Motion by Tillotson, seconded by Collins, to approve the purchase of two (2) 2021 Ford F-250 including safety lighting packages and associated tool boxes at cost not to exceed \$70,950 out of the Drain Commission Equipment Revolving Fund (639). Motion carried.*

Jenny reported that a new 2019 tri-axle T-50 trailer will be purchased as the replacement for the 1996 tandem axle trailer authorized last year. She noted that the cost of the trailer came in under the authorized amount.

#### **V. Campus Improvements / Renovations**

The status of renovations of the Old Courthouse were provided. Marty noted that sinks and cabinets were seen being delivered. The floor in the chamber room has been leveled and a subfloor laid down.

#### **VI. Other Business**

There was no other business.

#### **VII. Adjournment**

*Motion by Collins, seconded by Tillotson, to adjourn the meeting at 10:18 a.m. Motion carried.*