

# PHYSICAL RESOURCES COMMITTEE

301 N. Main St, Adrian, MI 49221  
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## MEMBERS

*Bob Knoblauch, Ralph Tillotson, Terry Collins*

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI

**Minutes:** Monday, January 6, 2020 – 10:00 a.m.

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**Present:** Commissioners Knoblauch, Tillotson, Collins, and Stimpson

**Also Present:** Commissioner Wittenbach, Martin Marshall, Tim Mehan, Jenny Escott, Irv Shaw, Scott Holtz, Kim Murphy, and Rebecca Borton

### I. Approval of Minutes

*Motion by Collins, seconded by Tillotson, to approve the minutes of the December 2, 2019, meeting. Motion carried.*

### II. Finance Reports

Administrator Martin Marshall reviewed the finance report.

*Motion to Tillotson, seconded by Collins, to receive the finance report. Motion carried.*

### III. Building & Grounds / Maintenance

The Building and Grounds report was available for review; Superintendent Tim Mehan provided highlights and discussed software that is being evaluated as a replacement for their current work order system.

### IV. Drain Commission

Drain Commissioner Jenny Escott provided an account balance summary report and shared updates on new vehicles and the sale of used vehicles; the Drain Commission is at full staff; conversion to the county's system; and the Nexus Pipeline Bond termination notice is pending review by legal counsel.

### V. Campus Improvements / Renovations

Marty reported that the Annex building renovations for repurposing is near completion.

### VI. Other Business

There was no other business.

### VII. Adjournment

*Motion by Collins, seconded by Tillotson, to adjourn the meeting at 10:23 a.m. Motion carried.*