PHYSICAL RESOURCES COMMITTEE

MEMBERS
Bob Knoblauch, Ralph Tillotson, Terry Collins

MEETING LOCATION
Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

Minutes: Monday, January 6, 2020 – 10:00 a.m.

Present: Commissioners Knoblauch, Tillotson, Collins, and Stimpson

Also Present: Commissioner Wittenbach, Martin Marshall, Tim Mehan, Jenny Escott, Irv Shaw, Scott Holtz, Kim Murphy, and Rebecca Borton

I. Approval of Minutes
Motion by Collins, seconded by Tillotson, to approve the minutes of the December 2, 2019, meeting. Motion carried.

II. Finance Reports
Administrator Martin Marshall reviewed the finance report.

Motion to Tillotson, seconded by Collins, to receive the finance report. Motion carried.

III. Building & Grounds / Maintenance
The Building and Grounds report was available for review; Superintendent Tim Mehan provided highlights and discussed software that is being evaluated as a replacement for their current work order system.

IV. Drain Commission
Drain Commissioner Jenny Escott provided an account balance summary report and shared updates on new vehicles and the sale of used vehicles; the Drain Commission is at full staff; conversion to the county’s system; and the Nexus Pipeline Bond termination notice is pending review by legal counsel.

V. Campus Improvements / Renovations
Marty reported that the Annex building renovations for repurposing is near completion.

VI. Other Business
There was no other business.

VII. Adjournment
Motion by Collins, seconded by Tillotson, to adjourn the meeting at 10:23 a.m. Motion carried.