

PARKS COMMISSION

Kimberly L. Murphy
County Administrator

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MEMBERS

*Ralph Tillotson, Karol "KZ" Bolton
Nancy Jenkins-Arno, Dawn Bales, Dan Bruggeman*

MEETING LOCATION

Chambers
301 N. Main Street - Adrian, MI

Agenda: Monday, July 17, 2023 – 11:00 a.m.

- I. Approval of Minutes – June 26, 2023**
- II. Finance Report**
- III. Parks Updates**
- IV. Parks Survey**
- V. Updates & Other Business**
- VI. Public comment**
- VII. Adjournment**

Parks Commission Goals

- Further development of parks and activities
 - Potential projects volunteer group
 - Review Parks Plan
- Partnership with forest management (LISD or Lenawee Conservation, MSU Extension, Lenawee Farm Bureau, forestry group, others) -
Decrease dead wood, increase good production, tear out grape vine, clean out invasive & diseased vegetation/trees

MINUTES OF THE LENAWEЕ COUNTY PARKS COMMISSION
MEETING HELD JUNE 26, 2022

The meeting was called to order at 11:00am. Present were Dan R. Bruggeman, Dawn Bales and Nancy Jenkins-Arno.

Also present were Jim VanDoren - County Commissioner, Matthew Turgeon - County Accountant, Kim Murphy - County Administrator, Jim Ambrose - County Communications, Shannon Elliot - Deputy Administrator and Rob VanNiewenkze - Building and Grounds.

Public comments were reviewed concerning Parks projects, the most popular comments were for playground equipment and Pickle Ball facilities.

The Parks Commission meeting was adjourned at 11:25 pm.

Respectfully submitted,

Dan R. Bruggeman, Secretary

Parks - July 7, 2023

Row Labels	Values		Percentage Used w/ Encumbrances
	Amended Budget	Actual Amount	
751 Parks & Recreation			
Revenue			
667.None - Rent/Lease, None	2,400.00	1,400.00	58.33%
674.None - Contributions & Donations, None	0.00	25,000.00	
697.999 - Other Financing Sources, Budgeted Use of Fund Reserve	15,111.00	0.00	0.00%
699.100 - Transfers In, Appropriation	30,000.00	15,000.00	50.00%
Revenue Total	47,511.00	41,400.00	87.14%
Expenses			
704.None - Wages - Regular Employees, None	0.00	974.30	
705.100 - Wages - Temporary Employees, OC/Seasonal	19,381.00	8,306.67	42.86%
715.None - Matching Social Security, None	1,483.00	710.02	47.88%
717.None - Life Insurance, None	0.00	27.16	
718.120 - Retirement, Defined Benefit Liability	0.00	87.69	
718.200 - Retirement, Defined Contribution	0.00	48.72	
720.None - Unemployment, None	58.00	27.85	48.02%
721.None - Workers Compensation, None	605.00	295.86	48.90%
724.None - Dental Insurance, None	0.00	25.40	
725.None - Long Term Disability, None	0.00	5.83	
746.None - Motor Fuel, None	2,500.00	793.08	31.72%
801.None - Professional & Contractual, None	1,721.00	0.00	0.00%
809.None - Service Contract, None	2,200.00	0.00	0.00%
840.None - Special Assessments, None	1,200.00	0.00	0.00%
844.None - Per Diems-Non Payroll, None	480.00	0.00	0.00%
900.None - Printing & Publishing, None	41.00	0.00	0.00%
920.300 - Utilities, Electric	1,200.00	511.27	42.61%
925.None - Refuse, None	1,450.00	1,478.91	101.99%
930.None - Bldg Repairs & Maint, None	5,041.00	139.89	2.78%
931.None - Equipment Repair/Maint, None	1,550.00	296.19	19.11%
936.None - Grounds, None	6,601.00	954.76	14.46%
984.None - Other Improvements, None	0.00	1,160.00	
999.100 - Transfer Out, General	2,000.00	0.00	0.00%
Expenses Total	47,511.00	15,843.60	33.35%
	Net Income	25,556.40	
		Benchmark	47%
		Cash	\$ 129,749.23

July 7, 2023

Parks Division

Proj #	Open Projects	Prior Year budget	Prior Expenses	Current Budget	Current Year Expense Total	BALANCE
Pk2302 Bicentennial	Fencing Bicentennial Parks			11,435.00	-	11,435.00
2023 Closed Projects						
Pk2204 Ramsdale	Picnic Tables/Benches/outhouse repair	3,600.00	1,005.20	2,594.80	466.29	2,128.51
		3,600.00	1,005.20	14,029.80	466.29	11,435.00
	Over/under					(2,128.51)
	QUARTERLY APPROPRIATION			33,000.00	16,500.00	16,500.00
	NET CHANGE IN FUND			18,970.20	16,033.71	5,065.00

Standing of Capital Fund: Parks as of July 7, 2023		401,901.853
Beginning fund balance:	24,624.64	
2023 Appropriations:	16,500.00	
2023 expenses:	466.29	
Current fund balance	40,658.35	

Parks Restricted Monies

Balance

Park	Beginning Balance	2023 Donations	2023 Expenditures	Balance
General	\$ 8,673.34	0	0	\$ 8,673.34
Gerber	\$ 6,818.50	0	0	\$ 6,818.50
Taylor Road	\$ 1,529.91	0	0	\$ 1,529.91
Ramsdell	\$ 15,000.00	25,000.00	0	\$ 40,000.00
	\$ 32,021.75			

2023 Donations/usage

Date	Name	Description	Park	Total	Project #
3/21/2023	Oak Foundation	Natural Playground equipment at the request of douglass Griffiths	Ramsdell	25,000.00	

LENAWEE COUNTY PARKS COMMITTEE

Buildings and Grounds Report

Date 07/17/23

Location	# of Work Orders	Hours	Minutes	Ongoing/Upcoming Concerns
BICENTENNIAL	6	26		Work will begin on fencing project late this month. Continued mowing and spraying.
GERBER	4	16		Continued mowing and spraying.
IRON LAKE	0	0		Continued mowing and spraying.
MEDINA	6	26		Repaired water line break near the restrooms. Continued mowing and spraying.
RAMSDELL	0	0		More trees down. Ordered trail markers to continue signage project. Continued mowing and spraying,
TAYLOR ROAD	6	14		Continued mowing and spraying
PARKS IN GENERAL				

Parks Community Asks Survey

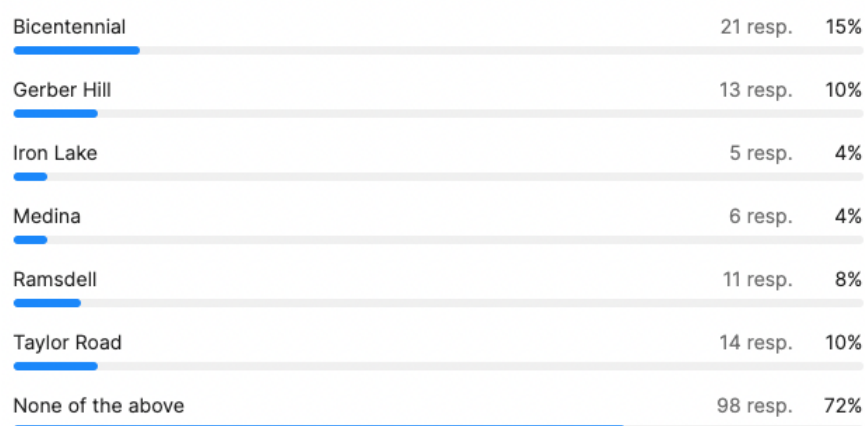


The following report provides an **analysis of resident feedback collected in a Community Asks survey** designed by Zencity and deployed by Lenawee County, to learn about residents preferences regarding the county parks. The survey collected **139 responses** between June 12-July 5, 2023, encompassing two-closed ended question.

The following is a breakdown of residents responses:

In the past 6 months, which of the following Lenawee County, MI parks have you visited?

136 of 139 people answered this question

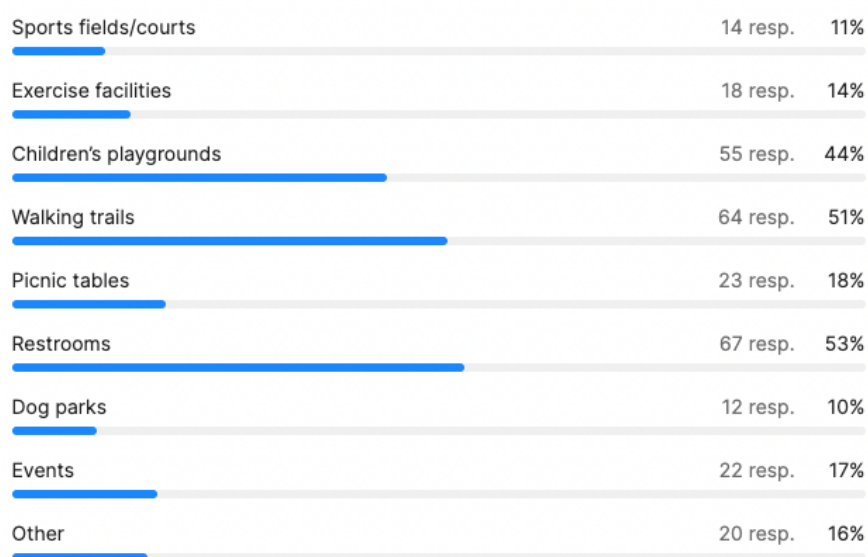


Note: This is a multi-select question, so the sum of the percentages may be greater than 100%

Most respondents **had not visited the above-listed parks (72%)** in recent months. Among those visited, Bicentennial, Taylor Road, and Gerber Hill collected the most responses.

Which of the following would you most like to see improved or added to Lenawee County, MI Parks?

126 of 139 people answered this question



Note: This is a multi-select question, so the sum of the percentages may be greater than 100%

The main improvements selected by respondents were **restrooms, walking trails** and **children's playgrounds**, and to a lesser extent, **picnic tables**.