



# ADMINISTRATOR'S OFFICE

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## **Mid South Substance Abuse Advisory Board**

The Mid-South Substance Abuse Commission has re-established an Advisory Council. This Council provides an opportunity for members of the recovery community, family, and other interested parties to participate in the planning, development, and delivery of the substance use disorder treatment and prevention services.

The Board of Commissioners is seeking nominations for representatives to fill two seats on the Advisory Council from local departments/agencies that are familiar with persons fitting the criteria. Please refer to Section 2 "Members"- group A or B, regarding criteria for nominees. Please note that nominees do not have to identify any specific criteria to Mid-South, it is only for consideration by the Board of Commissioners in the process of selection. However, if an individual desires to self-identify as a family member or person in recovery to Mid-South, their decision will not be discouraged.

Please forward any nominations to the Administrator's Office prior to the February 9<sup>th</sup> Rules and Appointments Committee meeting where the Board of Commissioners will be reviewing them. The by-laws of the Advisory Council call for bi-annual meetings, with two-year terms that will begin January 2010.

Should you have any questions please feel free to contact me.

Regards,

Cheryl L. Whipple, CPM  
County Administrator

CLW/rdb

Enclosure

cc: Board of Commissioners

## ARTICLE V

### ADVISORY COUNCIL

**Section 1. Purpose.** The Advisory Council shall provide an opportunity for members of the recovery community, family, and other interested parties to participate in the planning, development, and delivery of the substance use disorder treatment and prevention services throughout the Commission's service area.

**Section 2. Members.** The various Boards of Commissioners shall appoint members to serve on an Advisory Council to the Commission. At least one appointee from each County shall be selected from either A or B below. The Advisory Council membership shall be drawn from:

- A. Emphasis shall be given to members of the community-at-large who have personal experience with recovery from substance use disorders.
- B. Individuals who are or have been directly served by substance use disorder treatment, prevention, and recovery programs.
- C. Public and private treatment agencies and the local prevention coalitions.

The Advisory Council shall consist of eighteen (18) members, two (2) of whom shall be appointed from each participating County and the Chairperson of the Commission or his/her designee.

**Section 3. Appointments.** The members appointed to the Advisory Council shall be for two (2) year terms.

**Section 4. Vacancies/Removal.** Vacancies shall be filled for the unexpired term pursuant to the provisions for appointment of members by each appointing unit. The appointing unit may remove any appointed members for neglect of duty or official misconduct, as determined by the appointing unit.

**Section 5. Payment of Mileage Expenses.** Advisory Council members shall be paid for their mileage expenses associated with attendance at regular meetings at the prevailing mileage rate paid by the Commission.

**Section 6. Meetings.** Advisory Council members shall meet as a full Advisory Council on a bi-annual basis for the purpose of evaluating existing services and making recommendations to the Program Development Committee for additional services to be provided in accordance with the needs of their respective communities. Subcommittee meetings shall be held for the purpose of planning and participating in local community focus groups. Advisory Council members will help in recruiting people from the recovery community to participate in their local community focus group.