

Lenawee County Homeland Security & Local Emergency Planning Committee

Meeting Agenda

June 15th, 2021 – 10:00 AM

Join Zoom Meeting

<https://us02web.zoom.us/j/85777222050?pwd=WEdUQlZDTEh0TjVjbG1CZEZuV0FyUT09>

Meeting ID: 857 7722 2050

Passcode: 039589

Dial:

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 857 7722 2050

Call to order – Chair

Roll call -Secretary

Call to the public

Approve Current Agenda

Minutes of last meeting – April 20th, 2021

Financial statements – FY18, FY19, FY20 & 234 Donation Fund

EMC report – Report Attached

E-911 Board update – Report Attached

Health Sub-Committee report

Drone Sub-Committee report

Old Business

- Drone Grant Project Update

New Business

- Hazmat Training Projects – FY20 SHSP - \$2,100
 - Railcar Specialty – 2 students x \$280 = \$560
 - Advanced Monitoring – 4 students x \$280 = \$1,120
 - Flammable Gas – 2 students x \$210 = \$420
 - Total = \$2,100

Lenawee County Homeland Security & Local Emergency Planning Committee

- USAR Training Projects – FY20 SHSP - \$2,265
 - Structural Collapse – 2 students x \$795 = \$1,590
 - Confined Space – 1 student x \$675 = \$675
 - Total = \$2,265

- In person meetings resume

Call to the public

Next Meeting is August 17th, 2021 at 10:00 AM in the County EOC at the Airport at 2651 W. Cadmus Rd.

Adjournment

Lenawee County HS & LEPC
Meeting minutes from 4/20/2021

The Chair called the Zoom meeting to order at 10:00 AM.

Roll call

Members present:

Craig Tanis

Dave Craig

Sheriff Bevier

Commissioner Collins

Lt. Aungst

Matt Richardson

Cindy Merritt for Martha Hall

Tina Golembiewski

Chief Rank

Deputy Chief Van Alstine

Mario Bernardo

Also present:

Jeff Betz, Asst. Chief Wilson-MTFD

Absent:

Chief Damon

Call to the public – None

Approval of Agenda – Motion made by Aungst & supported by Golembiewski to accept the agenda. Motion passed unanimously.

Minutes from the previous meeting

The minutes from February 19th, 2021 meeting were provided to members ahead of the meeting. On a motion by Bevier and support by Aungst, the minutes were approved as presented.

Financial report- The secretary reviewed the FY18, FY19, and FY20 grant fund balance as well as the 234 Donation fund balance. The financial report was accepted on a motion by Golembiewski and support by Craig.

Emergency Manager's report – Written report submitted provided highlights of Emergency Manager's activities from January and February 2021.

E-911 updates – Lt. Aungst provided the committee a written report and gave a verbal update supporting the written report. Aungst also updated the committee that he was beginning to shut down the VHF towers in the county.

Health sub-committee- Cindy Merritt gave a verbal update on COVID-19.

Drone Sub-committee – Rank updated the committee on the new drone dispatch procedures using Active911. There were a few drone callouts since the last meeting and training will begin once the weather warms up.

Old Business

- Tanis updated the committee on the final FY2020 HSGP Allocations as well as the 3 Federal Priority Projects of Cyber Security, Soft Targets, and Emerging Threats.

New Business

- FY20 Grant Allocations – Tanis updated committee on the proposed FY20 allocations that will be finalized by the Region 1 Homeland Security Planning Board in March.
- Grant Request – Revised sUAS Project Request - \$32,174.14 (Reduction of \$1,229.35)
 - FY18 SHSP - \$5,347.77
 - FY19 SHSP - \$12,469.65 (Same)
 - FY19 LETPA - \$6,988.81 (Same)
 - FY20 SHSP - \$2,148.50 (Increase of \$849.87)
 - FY20 LETPA - \$8,148.50 (Increase of \$849.87)
 - 234 Donation Fund - \$2,418.68 (New)
 - Total - \$32,174.14
 - Motion to approve made by Collins and supported by Craig. Motion passed unanimously.
- Grant Request – HazMat 4 Gas + Gamma Monitor
 - FY18 SHSP - \$5,347.77
 - Total Cost is \$6,625.04
 - Difference of \$1,277.27 will be paid from Fire Chief's Hazmat acct.
 - Motion by Richardson and support by Van Alstine. Motion passed unanimously.

Call to the public – None

Next Meeting is scheduled for Tuesday, June 15th, 2021 at 10:00 AM in the County EOC at the Airport at 2651 W. Cadmus Rd. or via Zoom, depending on status of COVID-19 Pandemic.

Adjournment – Motion by Collins and supported by Richardson, meeting adjourned at 10:17.

Respectfully Submitted,

Craig Tanis
Secretary

**FY-2018 HGSP Grant cycle
Expires 5-31-21**

LENAWEE ALLOCATION - \$42,036.98

Funded/ Pending	<u>Projects</u>	<u>SHSP</u>	<u>LETPA</u>	<u>TOTAL</u>
		\$ 19,255.04	\$ 22,781.94	\$ 42,036.98
Funded	RAVE Alerts ('19)	\$ 5,500.00		\$ 5,500.00
Funded	RAVE Alerts ('20)	\$ 5,500.00	\$ 5,500.00	\$ 11,000.00
Funded	800 MHz Batteries		\$ 11,662.82	\$ 11,662.82
Funded	2019 IAEM Conf	\$ 1,407.27		\$ 1,407.27
Funded	TECC Classes	\$ 1,500.00		\$ 1,500.00
Funded	Dive Team Equip		\$ 5,619.12	\$ 5,619.12
Proposed	HazMat Monitor	\$ 5,347.77		\$ 5,347.77
Remaining Balance:		\$ -	\$ (0.00)	\$ -

FY-2019 HGSP Grant cycle
Expires 5-31-22

LENAWEE ALLOCATION - \$37,632.88

Funded/ Pending	<u>Projects</u>	<u>SHSP</u>	<u>LETPA</u>	<u>TOTAL</u>
		\$ 17,052.99	\$ 20,579.89	\$ 37,632.88
Funded	RAVE Alerts ('21)	\$ 4,583.34	\$ 4,583.33	\$ 9,166.67
Funded	Dive Team Equip		\$ 9,007.75	\$ 9,007.75
Proposed	sUAS	\$ 12,469.65	\$ 6,988.81	\$ 19,458.46
				\$ -
				\$ -
				\$ -
<hr/> Remaining Balance:		\$ 0.00	\$ (0.00)	\$ 0.00

**FY-2020 HGSP Grant cycle
Expires 5-31-23**

LENAWEE ALLOCATION - \$25,597.26

Funded/ Pending	<u>Projects</u>		<u>SHSP</u>		<u>LETPA</u>		<u>TOTAL</u>
		\$	13,648.50	\$	13,648.50	\$	27,297.00
Hold	RAVE Alerts ('22)	\$	5,500.00	\$	5,500.00	\$	11,000.00
Proposed	HazMat Training	\$	2,100.00			\$	2,100.00
Proposed	USAR Training	\$	2,265.00			\$	2,265.00
Hold	Conferences	\$	1,635.00			\$	1,635.00
Proposed	sUAS	\$	2,148.50	\$	8,148.50	\$	10,297.00
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
						\$	-
Remaining Balance:		\$	-	\$	-	\$	-

234 Donation Fund

Funded/ Pending	<u>Projects</u>	<u>Donations</u>	<u>Expenditures</u>	<u>Total</u>
Funded	Rover Donation	\$ 10,000.00		\$ 10,000.00
Funded	ADC Donation	\$ 5,000.00		\$ 5,000.00
Funded	1 Drone, T & P	\$ -	\$ 10,158.34	\$ (10,158.34)
Funded	Drone Tablet	\$ -	\$ 992.98	\$ (992.98)
Funded	Wacker Donation	\$ 5,000.00		\$ 5,000.00
Funded	3 Weather Stations	\$ -	\$ 2,500.00	\$ (2,500.00)
Funded	IPAWS Set-up		\$ 1,800.00	\$ (1,800.00)
Funded	Drone Batteries		\$ 2,130.00	\$ (2,130.00)
Proposed	sUAS	\$ -	\$ 2,418.68	\$ (2,418.68)
Totals		\$ 20,000.00	\$ 20,000.00	\$ -

Emergency Management Activities Report – April 2021 – May 2021

April 2021

- Perform required monthly IPAWS proficiency demonstration
- Complete MI-CIMS quarterly exercise
- Attend virtual Secret Service conference on school violence
- Attend Region 1 Homeland Security Planning Board meeting via Zoom
- EOC Conference calls
- Attend Region 1 Planning Board Executive Committee meeting
- Submit weekly SEOC Logistics tracking log for PPE
- Bi-weekly meeting with ProMedica
- Logistics for vaccination site at Lenawee County Fairgrounds
- On site at vaccination clinics twice a week
- Complete & submit MSP-EMHSD quarterly reports
- Attend quarterly EM meeting
- Planning for Cinco-de-Mayo vaccination clinic at the Holy Family Parish
- Attend County Board of Commissioner's meeting
- Complete & submit EMPG COVID Supplemental Grant application and agreement to MSP-EMHSD
- Working on plan to vaccinate homebound population utilizing local fire/ems
- Weekly conference calls with the State EOC
- Working on Public Assistance grant from FEMA
- Distribute PPE to County First Responder Agencies as requested
- Attend Region 1 Planning Board Finance Committee meeting
- Working on Hazard Mitigation Plan and planning meetings
- Planning for Regional Vaccination Clinic at MIS
- Vacation April 23rd – May 2nd

May 2021

- Perform required monthly IPAWS proficiency demonstration
- Attend Region 1 Homeland Security Planning Board meeting via Zoom
- EOC Conference calls
- Attend Detectives Bureau meeting to explain county drone callout procedures
- Attend County Town Hall Zoom meeting
- Attend Region 1 Planning Board Executive Committee meeting
- Submit weekly SEOC Logistics tracking log for PPE
- Bi-weekly meeting with ProMedica
- Logistics for vaccination site at Lenawee County Fairgrounds
- On site at vaccination clinics
- Attend Michigan Emergency Management Association meeting
- Attend 911 Board meeting
- Attend County Fire Chief's meeting
- Plan and attend community vaccination clinics at Holy Family Parish (Adrian), Morenci FD, Addison FD, and Cambridge Twp. FD

- Search & rescue planning meeting
- Part of incident command structure for search and rescue operation
- Attend County Board of Commissioner's meeting
- Weekly conference calls with the State EOC
- Submit grant projects for County HazMat training and County USAR training
- Working on Public Assistance grant from FEMA
- Attend County Department Head meeting
- Attend County Management meeting
- Distribute PPE to County First Responder Agencies as requested
- Attend Region 1 Planning Board Finance Committee meeting
- Working on Hazard Mitigation Plan and planning meetings
- Preparing County Critical Infrastructure & Key Resources report for the State for Sectors including: Water, Energy, Transportation, Communications, Emergency Services, Nuclear, Chemical, Food/Ag, Dams, IT, Healthcare, & Manufacturing

LENAWEE COUNTY CENTRAL DISPATCH

Memorandum

Date: May 6, 2021

For: May 13, 2021 meeting

To: L.C.E. 9-1-1 D.B.
From: Lieutenant David Aungst, 911 Director
Subject: Director's Report for Central Dispatch Activity

The following items are activities or issues of interest which occurred in the dispatch center since the last report:

Complaints Received: No formal complaints received.

Meetings Attended: I attended a few meetings and specific activities since the last board meeting on 03-11-2021. They included the ETDB Meeting, Fire Chief's meeting, Med Control meeting and several other 911 related meetings with our vendors such as Motorola, staff meetings, CAD meetings, Hazard Mitigation meetings, LEPC, State Training committee meetings, a State Directors meeting, Legal Update and a meeting with Tyler Tech. Most everything has been done via zoom.

State Meetings: I attended the MCDA 911 Meeting via Zoom on April 9th. Still no word on the sunset of the 911 surcharge due to end on 12-31-21. The biggest topic right now is the FCC Fee Diversion issue and that is taking a lot of attention.

FCC 911 Fee Diversion NPRM: The time has passed to make comments to the FCC. It is on a federal level so it affects all states and may take a while. So far, the only update that I have received is that MCDA did submit comments to the FCC and that Pat Coates a 911 coordinator from Oakland County is in the running to serve on the strike force. They are expecting more information to come within 45 days as of May 6th.

Back up Dispatch: We have used the backup center twice since the last meeting. It was used when we had two different employees isolated due to exposures with positive COVID victims. Neither of these two had symptoms and both tested negative, we did this as precautionary.

Motorola Project: The 10 departments that still use sirens for dispatched calls have all decided to keep the siren activations as they are now. Our system will allow us to do that and we can do it off from our main tower. That will allow us to discontinue use of the VHF towers around the county and we have already begun the shut downs of those towers. As soon as we fulfill our final lease agreements by the end of this year, we will have no association with the rented towers. We can move to the 800 siren activations when the VHF no longer works. We will have a spare APX4500 Motorola mobile radio designated for police and it is our hope to use the one out of the air truck for fire if that unit is decommissioned. We also did an update to our consoles where we can have a personal talk group with our surrounding counties.

Utility Company: Consumer Energy has made a deal with MPSCS to come onto the 800 system. In doing so, they will be adding frequencies in the counties affected. Our county will be affected and will have a frequency added to our simulcast towers. The County Commissioners have accepted a deal where Consumer Energy will be paying us \$105.00 per year per radio on the system as payment towards our costs to keep the system going. We are looking at approximately 46 radios added. MPSCS will still grant priority usage to public safety meaning if there are multiple units using the system at once, public safety gets the channel grant. MPSCS is working with other user agencies to complete this project.

Smart Boot School Safety Program: We are implementing some policies on this currently and should have something in place soon. We will be adding an emergency light in dispatch when there is an activation.

2021 projects:

CAD Project: We have met with fire and police representatives along with some dispatchers and I.T. to begin our CAD upgrade project. We have met twice and assignments have been given. We will be touring places that have the Tyler Enterprise CAD and the Clemis CAD. The dispatch center that has the Clemis CAD just got their upgrade at the end of April so we are giving them a little time to get use to it before we tour there.

The Michigan State Police is finalizing a solution to come onto our MDT system. Our I.T. are finalizing on some MOA's and then we should be all set.

Radio Board: This still needs to be developed. It is a goal to get an 800-radio board developed to work on any item continuous with the radios. We also plan to have an 800-radio template upgrade done in 2021 which with that and the siren update should completely close out anything pending project wise with the 800 radios, but we know there will always be ongoing updates that will have to be dealt with which is why we need the board developed. Due to Consumers coming onto the system, I don't want to rush into a template upgrade as I am sure we will want to do a mutual TG with them once they have one developed.

Staffing: Congratulations to Sarah Wilson and Olivia Baranski for just completing their Advanced Dispatch School. We currently have 16 non-probationary dispatchers all of whom are trained to the Advanced Dispatcher level and 2 in training. That does leave us with 2 open positions. We test applicants every month. We will continue testing until all positions are filled. We currently have 8 applicants we just reached out to and will have them test on May 18th. There are 2 Dispatchers on medical leave right now one of which is maternity. We also have 1 Shift Leader position open and we will be testing for that position on June 9th.

**Respectfully submitted,
Lieutenant David Aungst**