

**Lenawee County HS & LEPC**  
**Meeting minutes from 11/15/19**

The Chair called the meeting to order at 9:30 AM

**Roll call**

***Members present:***

Craig Tanis

Undersheriff Ewald for Sheriff Bevier

Commissioner Collins

Eric Miller for Matt Richardson

Ryan Rank

JoAnne Dennis

Jeff Creech

**Also present:**

Jeff Yonker

***Absent:***

David Craig, Dave Aungst, Scott Damon, Martha Hall, Tina Golembiewski, and Larry Van Alstine III

**Call to the public** – none

**Approval of Agenda** – Motion made by Dennis & supported by Miller to accept the agenda. Motion passed unanimously.

**Minutes from the previous meeting**

The minutes from September 20<sup>th</sup>, 2019 meeting were provided to members ahead of the meeting. On a motion by Comm. Collins and support by Creech, the minutes were approved as presented.

**Financial report-** The secretary reviewed the FY17 & FY18 grant fund balance as well as the 234 Donation fund balance. The financial report was accepted on a motion by Miller and support by Comm. Collins.

**Emergency Manager's report** – Written report submitted provided highlights of Emergency Manager's activities from September through October 2019.

**E-911 updates** -Lt. Aungst provided the committee a written report and in his absence, Undersheriff Ewald gave an update on the 800 MHz radio project.

**Health sub-committee-** Written report was provided.

**Drone Sub-committee** – Rank updated the committee on pilot training, policies and procedures manual, and receipt of COA from the FAA.

### **Old Business**

Tanis updated the committee on:

- Receipt and delivery of 800 MHz radio batteries from approved grant project
- Cancellation of ICS-300 class due to lack of participation
- Formation and first meeting of the Lenawee School Safety Committee

### **New Business**

- Grant Requests
  - FY18 SHSP & FY18 LETPA – RAVE Alerts annual renewal. A request was made by Tanis to renew RAVE Alerts for one year at a cost not to exceed \$12,500 - \$6,250 from FY18 SHSP and \$6,250 from FY18 LETPA. Motion was made by Creech and supported by Comm. Collins. Motion passed unanimously.
  - 234 Donation Fund – Drone Tablet. A request was made by Rank to purchase a tablet for use with the County Drone not to exceed \$1,500 using the 234 Donation funds. Motion was made by Miller and supported by Undersheriff Ewald. Motion passed unanimously.
  - FY18 LETPA – CDR Accident Investigation system. A request was made by Undersheriff Ewald to purchase a new CDR Accident Investigation system for use by the Sheriff's Office Road Patrol not to exceed \$4,000 from FY18 LETPA funds. Motion was made by Dennis and supported by Miller. Motion passed unanimously.
- Tanis updated the committee on a diesel fuel spill that occurred on 11/10/19 at approximately 20:20. A tractor traveling on Medina Rd. near Morey Hwy. caught fire and caused the fuel tank to rupture and discharge approximately 100 gallons of diesel fuel. Morenci FD made all the proper contacts with EGLE and diked the ditch with sand and booms. The owner of the tractor made contact with a clean-up company to remedy the discharged fuel.
- Jeff Creech will retire from Wacker Chemical on 12/31/19 and will no longer represent the Chemical Sector on the LEPC. The Chemical Consortium has been notified and will nominate a new representative in the near future for approval.
- Tanis updated the committee on the County's Hazard Mitigation Plan which is expired. The County has entered into a contract with East Michigan Council of Governments (EMCOG) to update the Hazard Mitigation Plan and apply for grant funding to assist with the update. Once the grant is approved and EMCOG is ready to move forward, Tanis will reach out to members of the committee to sit on the Hazard Mitigation Plan update committee.

- All positions on the LEPC expire on 12/31/19. All current members, with the exception of Jeff Creech, have agreed to serve another 2 year term expiring 12/31/22. Absent members agreed prior to the meeting to continue serving another 2 year term.
- Officer Elections – Chair and Vice Chair. Comm. Collins made a motion for the current Chair (Ryan Rank) and Vice Chair (Larry Van Alstine III) to serve another term. Rank accepted and Van Alstine III accepted verbally prior to the meeting. Miller supported the motion and the motion passed unanimously.

- **2020-2022 LEPC Board Members**

- Fire Service – Scott Damon
- Local Law enforcement – Larry Van Alstine III, (ALT) Charles Weir
- County Law Enforcement – Sheriff, Troy Bevier, (ALT) Undersheriff, Jeff Ewald
- Emergency Management- Craig Tanis, (ALT) Jeff Betz
- Emergency Medical Service – Ryan Rank, (ALT) Nic Wilson
- Public Works – David Craig, (ALT) Jason Schaindt
- Public Safety Communications – David Aungst, (ALT) Corrine Perdue
- Government Representative – Commissioner, Terry Collins
- Private Security- Joanne Dennis, (ALT) Mario Bernardo
- Local Public Health-Martha Hall, (ALT) Susie Dice
- Health Care- Tina Golembewski, (ALT) Pat Macek
- Cyber/ IT – Matt Richardson, (ALT) Eric Miller
- Mass Care Services – Vacant
- Chemical facilities – Vacant

**All appointments are 2 yr. terms. Current terms expire 12/31/22**

- **2020 LEPC Board Officers**

- Chair – Ryan Rank
  - Vice-chair – Larry Van Alstine III
  - Secretary – Emergency Manager as Mandated
- 2020 Meeting Schedule. Tanis proposed meeting the 3<sup>rd</sup> Friday of the even months for the 2020 calendar year as follows:
    - February 21<sup>st</sup> – 9:30
    - April 17<sup>th</sup> – 9:30
    - June 19<sup>th</sup> – 9:30
    - August 21<sup>st</sup> – 9:30
    - October 16<sup>th</sup> – 9:30
    - December 18<sup>th</sup> – 9:30

Motion was made by Miller and supported by Creech. Motion passed unanimously.

**Call to the Public- none**

Having no further business the meeting was adjourned at 10:14 AM on motion by Collins and support by Dennis.

The next committee meeting will take place on Friday, February 21<sup>st</sup>, 2020 at 9:30 AM at the County EOC located at the Lenawee County Airport at 2651 W. Cadmus Rd, Adrian.

Respectfully Submitted,

Craig Tanis

Secretary