

**Lenawee County HS & LEPC**  
**Meeting minutes from 11/16/2018**

The Chair called the meeting to order at 9:30 AM

**Roll call**

***Members present:***

Craig Tanis

David Craig

Jack Welsh

Terry Collins

Dave Aungst

Eric Miller for Matt Richardson

Martha Hall

Tina Golembiewski

Ryan Rank

Larry Van Alstine III

JoAnn Dennis

Jeff Creech

**Also present:**

Jeff Betz

***Absent:***

Scott Damon, William McGill, and Matt Richardson

**Call to the public** – none

**Approval of Agenda** – Chairman Rank requested the drone solicitation letter be added to Drone Subcommittee report. Motion made by Welsh & supported by Miller to accept the agenda with the addition as requested by Rank. Motion passed unanimously.

**Minutes from the previous meeting**

The minutes from September 21<sup>st</sup> meeting were provided to members ahead of the meeting. On a motion by Aungst and supported by Comm. Collins, the minutes were approved as presented.

**Financial report-** The secretary reviewed the FY16 & FY17 grant fund balance as well as the Rover Donation fund balance. The financial report was accepted on a motion by Miller and supported by Hall.

**Emergency Manager's report** – Written report submitted provided highlights of Emergency Manager's activities from September 2018 through October 2018.

**E-911 updates** -Lt. Aungst provided the committee a written report and gave an update on the 800 MHz radio project and dispatch center staffing.

**Health sub-committee-** Martha Hall highlighted some of the activities from the written report submitted prior to the meeting.

**Drone Sub-committee** – Ryan Rank provided the committee a draft letter to solicit donations to help finance the drone program. A motion was made by Welsh and supported by VanAlstine to approve the letter and authorize Rank and Tanis to begin soliciting donations. Motion passed unanimously.

### **Old Business**

-Jeff Creech was approved by the Lenawee County Board of Commissioner's as the Chemical Sector Representative to the LEPC.

-SARA Title III 302 site plan: Plans for Ervin Industries and Green Plains have been approved by the MSP EMHSD Planning Division; Anderson Development was submitted and approved as well. Silbond and Wacker are next on the list to be completed.

-Update – Sheriff's Dept. Rebuild – Dispatch – EOC: Welsh provided the committee an update on the Sheriff's Dept. Rebuild. EM Tanis gave an update on the EOC.

-Update – PFAS: Hall and Tanis updated the committee on PFAS and the testing that is taking place in the county.

### **New Business**

-Chairperson Rank gave an update to the committee on an incident that occurred at K&B Asphalt on October 2<sup>nd</sup>. The DEQ report was included for the committee to review. No action required.

-Tanis presented the proposed meeting schedule for 2019. A motion to accept the schedule was made by Miller and supported by Aungst. The motion passed unanimously.

-Tanis submitted a proposed change to the by-laws to the committee 7 days prior to the meeting. The change was made to elect officers of the committee in the last meeting of the calendar year and those officers will begin their term at the first meeting of the new calendar year. A motion to approve the by-law changes was made by Hall and supported by Aungst. The motion passed unanimously.

-Election of Officers for 2019. Current Chairman Rank was nominated for Chair by Welsh and supported by VanAlstine. Rank was the only nomination and was elected unanimously. Current

Vice-Chair VanAlstine was nominated for Vice-Chair by Aungst and supported by Rank. VanAlstine was the only nomination and was elected unanimously.

-EM Tanis provided a copy of the Annual Training & Exercise Plan for the Office of Emergency Management as submitted to MSP-EMHSD. Tanis briefly updated the committee on the plan. No action required.

-EM Tanis received a compliance letter from Lowe's addressed to the LEPC requesting the Chairperson sign a letter of acknowledgement that the LEPC received the compliance letter regarding possible hazardous substances in stock at the Adrian store. A copy was provided to the committee beforehand. Miller made a motion to authorize Chairperson Rank to sign and return the letter to Lowe's which was supported by Welsh. A recommendation was also made to send a copy of the letter to Adrian Fire Department which has jurisdiction for responding to Lowe's. The motion passed unanimously.

-Other new business. Tanis updated the committee on the following issues.

- MSP-EMHSD District One has a new District Coordinator – Lt. Jeff Yonker
- FY2018 HSGP Proposed Allocation was made at the November Region 1 Board meeting and will be presented for approval at the December Region 1 meeting.
- Green Plains in Riga, MI has been acquired by Valero Renewable Fuels.

**Call to the Public-** none

Having no further business the meeting was adjourned at 10:25 AM on motion by Miller and support by Hall.

The next committee meeting will take place on Friday, January 18<sup>th</sup>, 2019 at 9:30 AM at the new county EOC located at the Lenawee County Airport.

Respectfully Submitted,

Craig Tanis

Secretary