

PHYSICAL RESOURCES COMMITTEE

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
lenawee.mi.us



MEMBERS

John Lapham, Ralph Tillotson, Terry Collins

MEETING LOCATION

113 W. Front St – Adrian, MI

Minutes: Monday, November 1, 2021 – 10:00 a.m.

Present: Commissioners Lapham, Tillotson, Collins, and Stimpson

Also Present: Martin Marshall, Tim Mehan, Jenny Escott, Kim Murphy, and Rebecca Borton

I. Approval of Minutes

Motion by Collins, seconded by Tillotson, to approve the minutes of the October 4, 2021, meeting. Motion carried.

II. Finance Reports: Administrator Martin Marshall reviewed the finance report. Parking lot sealing coating has been completed and a project closure request was submitted for consideration.

Motion by Tillotson, seconded by Collins, to close project CPBS.2107 Lot Seal Coating. Motion carried.

III. Building & Grounds / Maintenance: Superintendent, Tim Mehan, provided highlights of the maintenance report.

A pole and transformer have been installed by Consumer's Energy for the Robertson Building and the building hasn't experienced any surge issue since.

Parts have arrived to wire the generators into the Physical Resources Building.

Tim also provided personnel updates.

Jail Request – Alarm System: A request to replace the Jail alarm system was reviewed.

Motion by Tillotson, seconded by Collins, to accept Safety Systems proposal and approve the Jail Alarm System project. Motion carried.

IV. Maurice Spear Campus – Roof Replacement: A request to replace the roof on the gymnasium and pavilion was submitted for consideration.

Motion by Collins, seconded by Tillotson, to recommend approval of the roof replacement project at Maurice Spear Campus in an amount not to exceed \$49,390 out of 292.662.930 Building Repairs and Maintenance. Motion carried.

V. Drain Commission: Drain Commissioner, Jenny Escott, provided highlights.

The Drain Commission personnel are participating in safety training courses.

Red Mill Pond permit was pulled in order to lower the pond level to conduct maintenance/repairs to the “stop-log” area; the amount of rainfall has been a challenge.

VI. Other Business

Veterans Affairs-Renovation Request: A request for renovations to the Veterans Affairs Office was reviewed. These renovations will be covered under MVAA CVSF grant funds.

Motion by Collins, seconded by Tillotson, to recommend approval of the office renovation project at Veterans Affairs in an amount not to exceed \$21,293 out of [286.682.975] Building Repairs and Maintenance. Motion carried.

VII. Public Comment

There was no public comment.

VIII. Adjournment

Motion by Tillotson, seconded by Collins, to adjourn the meeting at 10:15 a.m. Motion carried.