

# AIRPORT COMMISSION

2651 W Cadmus Road, Adrian, MI 49221

p: 517-265-8993 | f: 517-263-9387

lenawee.mi.us



## MEMBERS

*Dawn Bales, Jim Goetz, John Lapham*

**Minutes:** Monday, October 4, 2021 – 1:30 p.m.

---

**Present:** Commissioner Bales, Lapham, and Goetz

**Also Present:** Joe Malak, Kim Murphy, Eric Rogers, and Rachel and Greg Panzl

The meeting was opened with a moment of silence and pledge of allegiance.

### I. Approval of Minutes

*Motion by Lapham, seconded by Goetz, to approve the minutes of the August 30, 2021 meeting.  
Motion carried.*

### II. Manager's Report

Airport Manager, Joe Malak, reviewed the Manager's report (full report on file).

**Taxiway B Rehabilitation:** The construction and rehabilitation of taxiway B is underway and is expected to be completed by the end of October.

Construction of runway 5/23 will commence spring 2022 with a completion goal prior to the MIS race season.

**Equipment Maintenance:** The beacon suffered an electrical surge causing the inner control switch and light bulb to burn out.

There were also minor repairs made to mowing equipment and the winter equipment is being prepared the upcoming season.

**Crop Dusting Aircraft:** Crop services were on the field dusting crops and over seeding throughout the month.

**Soaring Season:** The Adrian Soaring Club is trying their best to hold operations this fall with the grass runway and taxiway B closed for rehabilitation. During the closure of the grass runway 11/23, operations have been relocated to the grass area south east of runway 5/23.

**Grounds Maintenance:** Mowing, weed control and spraying for growth around runway lights, taxiway lights and fence rows has been completed. Fall operations will consist of removal of some trees in and around the airport property's with additional tree trimming on surrounding airport properties.

**Building Repairs:** Building repairs consisted of the replacement of the florescent lighting in the manager's office, hallway, file rooms and restrooms. The new lighting consisted of rewiring of the existing florescent fixtures, and installation of new LED lighting. Door seals were also installed to the FBO entrance doors and a new mirror in the men's restroom.

**Maple Lane Manor Cemetery:** The cemetery remains in good condition; tree trimming will be conducted this month.

**Meetings for October:** The State Block Grant Program (SBGP) meeting is set for October 20<sup>th</sup>. They will be covering a large selection state and FAA Compliance/Grant conditions, including environmental and related federal pandemic related funding.

On October 22<sup>nd</sup> the annual Adrian MAP meeting will be held. Mead and Hunt will be presenting the Airport's five year proposed program for upcoming projects.

*Motion by Lapham, seconded by Goetz, to approve the Manager's Report and place it on file. Motion carried.*

### III. Finance Report

The financial report was reviewed. Overall, revenues are approximately 60% while expenses are around 59%.

*Motion by Lapham, seconded by Goetz, to accept the Finance Report and place it on file. Motion carried.*

### IV. Old Business

**Airport Layout Plan:** Stephanie Ward presented the Airport Layout plan that was prepared by Mead and Hunt. The final plan will be presented to the Board of Commissioners within the next couple of months. This report included an update on the status of the intrusion of trees, the status of the fuel tank from the Niles Airport, and the status of the various projects coming forward at the Airport.

### V. Public Comment

There was no public comment.

### VI. Adjournment

*Motion by Lapham, seconded by Goetz, to adjourn, the meeting at 2:49 p.m. Motion carried.*