

AIRPORT COMMISSION

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MEMBERS

Dawn Bales, Jim Goetz, John Lapham

Minutes: Monday, August 2, 2021 – 1:30 p.m.

Present: Commissioner Lapham and Goetz

Absent: Commissioner Bales

Also Present: Joe Malak, Ashlyn Malak, Kim Murphy, Martin Marshall, and Eric Rogers

The meeting was opened with a moment of silence and pledge of allegiance.

I. Approval of Minutes

*Motion by Goetz, seconded by Lapham, to approve the minutes of the June 7, 2021 meeting.
Motion carried.*

II. Manager's Report

Airport Manager, Joe Malak, reviewed the Manager's report (full report on file).

MI Airport Programming: MDOT will be holding a two-hour Project Support Unit Meeting covering new processes effective 2021. These processes are report cards and form letters sent to airports in April, covering all responsibilities of the sponsor to meet the criteria of the State Block Grant Program (SBGP) covering a large agenda of topics everything from airport infrastructure, airport layout plans, disadvantaged business enterprises, ALP obstruction tables and others. Mead & Hunt has been invited to also attend this meeting to ensure that all topics, specifically tree protrusions in airspace approaches, are understood and included in the five-year plan for the Lenawee County Airport.

Crop Dusting: During the months of June and July, crop services were on the field four times, supporting the airport. They are expected to return for further crop spraying along with their fall annual visit for over seeding the crops for the winter months.

Airport Layout Plan: The new Lenawee County Airport layout plan (ALP) is in its final stages. Once all changes have been made, the new Airport Layout Plan will be presented to the Airport Commission and then the Lenawee County Board of Commissioners. Joe would like to have Stephanie attend an Airport Commission meeting to talk about the many projects that will be occurring at the Airport. All Commissioners would be invited to attend this meeting.

Michigan Airport Programming Meeting: The most critical FAA regulated project for continuation is the trimming and removal of trees that are either protruding as obstructions or will become obstructions in the near future.

Grounds: Continue to work on weed and grass control.

Maple Lane Manor Cemetery: The cemetery remains in good condition.

Other: Since the postponement of the construction for the rehabilitation of taxiway (B) and runway (5-23), the construction will wait until after the Michigan International Speedway Fire Keepers 400 which will be occurring August 22, 2021. The start of the rehabilitation to taxiway (B) is set to begin the last week of August 2021. This allows the airport not to lose budgeted revenue for the 2021 calendar year.

Motion by Goetz, seconded by Lapham, to approve the Manager's Report and place it on file. Motion carried.

III. Finance Report

The financial report was reviewed. Overall, revenues are approximately 41% while expenses are at both around 40%; while the benchmark is 58%.

IV. New Business

Jet Fuel Tank: The Niles Airport has a state issued jet fuel tank that they are interested in selling. They are interested in selling it. We are in need of a jet fuel tank as our jet fueling company has indicated they will no longer be permitted to fuel our trucks as they have done in the past. Joe is working out the logistics of this and will bring it back to the August 30th Airport Commission meeting.

Airfield Approach Tree Obstructions: As the Airport Layout Plan is being finalized, it has been noted that there are a large number of trees that are penetrating into the Runway Protection Zone. There are approximately 19 – 27 trees on Lenawee County property that need to either be removed or topped. There are at least 200+ trees in and around the airport and the Airport subdivision that will need to be removed or topped.

WWII T-6 Airplane Accident: Last week a World War II T-6 Airplane landed at the Airport. While on the runway it did a ground loop. There were no injuries, however the FAA had to be called and it took approximately 4 hours to clear the plane from the runway and put it in a hangar.

Public Comment

There was no public comment.

V. Adjournment

Motion by Goetz, seconded by Lapham, to adjourn, the meeting at 2:34 p.m. Motion carried.

MDM/rdb