

# AIRPORT COMMISSION

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## MEMBERS

*Dawn Bales, Jim Goetz, John Lapham*

## MEETING LOCATION

via ZOOM

**Minutes:** Monday, June 7, 2021 – 1:30 p.m.

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**Present:** Commissioner Bales, Goetz, and Lapham

**Also Present:** Joe Malak, Kim Murphy, Martin Marshall, Lorelee Collins, Rebecca Borton, and Eric Rogers

The meeting was opened with a moment of silence.

### I. Approval of Minutes

*Motion by Lapham, seconded by Bales, to approve the minutes of the May 3, 2021 meeting.  
Motion carried.*

### II. Manager's Report

Airport Manager, Joe Malak, reviewed the Manager's report (full report on file).

**Building Repairs and Maintenance:** Hangar door seals are being replaced and repairs were made to the self-serve pump island. H. Domine from Brownstown Township has been the last of the pump repair companies that are available to do this type of work on airports that are still using older equipment. H. Domine will be permanently closing their business later this month.

**Runway Bid Opening:** Mead & Hunt opened bids for the scheduled 2021 runway repaving project. Two paving companies bidding on the project were Mead Brothers Construction and Michigan Paving. On completion of the bid opening, Michigan paving was tentatively awarded the contract, awaiting inspection of the specifics of the final bid.

**Airport Layout Plan:** The new Lenawee County Airport layout plan (ALP) is in its final stages. Once all changes have been made, the new Airport Layout Plan will be presented to the Airport Commission and then the Lenawee County Board of Commissioners.

**Michigan Airport Programming Meeting:** The most critical FAA regulated project for continuation is the trimming and removal of trees that are either protruding as obstructions or will become obstructions in the near future. Currently, trees that are located on county property are being addressed. Discussions with Mead & Hunt will continue regarding the funding possibilities for the Airport Subdivision private properties.

There are 47 trees on the Maurice Spear Campus, and 27 of them have to come down. There was discussion regarding which trees and how they were identified. The Commission is interested in seeing the list submitted by the FAA.

**Grounds:** Summer weed and grass spraying, on hard surfaces, runway/taxiway markers and fencing should be completed by the second week of June.

**Maple Lane Manor Cemetery:** The cemetery remains in good condition.

**Other:** There are two abandoned planes at the airport. Letters have been sent to the owners; but there have been no responses from the owners. Advice from legal counsel will likely be needed to dispose of these planes.

The airport is expected to be closed due to construction during the MIS race weekend.

*Motion by Lapham, seconded by Goetz, to approve the Manager's Report and place it on file. Motion carried.*

### III. Finance Report

The financial report was reviewed. Overall, revenues and expenses are both around 25%, while the benchmark is 42%. Fuel sales are picking up.

### IV. New Business

**A. Fuel Pump:** The fuel farm allows customers to pump their own fuel. The system is 1,000-gallon tank with an old syphon-style pump which is difficult to find replacement parts or repair service for.

Joe found a more current submersible-style used pump that would cost approximately \$4,400; but he was not convinced that replacement parts could be easily found for this model. A new pump would also require a new tank that would allow access to inspect/repair/access the tank, but when tanks go over 1,000 gallons there are new criteria to consider.

Joe recommends upgrading to a better syphon-style pump that can be repaired. He will investigate further and bring any recommendations back next month.

### Public Comment

There was no public comment.

### V. Adjournment

*Motion by Goetz, seconded by Lapham, to adjourn, the meeting at 2:06 p.m. Motion carried.*