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**ADMINISTRATOR'S OFFICE**  
301 N. Main Street ~ Adrian, MI 49221

**Martin D. Marshall, County Administrator**  
Telephone: (517) 264-4508 ~ Fax: (517) 264-4512

**CRIMINAL JUSTICE COMMITTEE**

*Terry Collins, Chair – John Lapham, Vice Chair  
Karol "KZ" Bolton*

**MEETING LOCATION**

*CHAMBER Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI*

**MINUTES:** Thursday, June 7, 2018 - 10:00 a.m.

**PRESENT:** Commissioners Collins, Bolton, Lapham, and Stimpson

**OTHERS PRESENT:** Commissioner Wittenbach; Sheriff Welsh, Undersheriff Bevier, Craig Tanis, John Glaser, Martin Marshall, Mark Fetzer, John Drahuschak, Kim Murphy, Dr. Bader Cassin, and Rebecca Borton

**I. APPROVAL OF MINUTES**

*Motion by Lapham, seconded by Bolton, to approve the minutes of the May 3, 2018, meeting. Motion carried.*

**II. FINANCE REPORTS**

Administrator Martin Marshall reviewed the finance report.

The Jail Building Debt fund 366 cash balance is in a deficit of approximately \$174,000.00.

*Motion by Lapham, seconded by Bolton, to approve the finance report and place on file. Motion carried.*

**III. SHERIFF'S REPORT**

The Sheriff's report was available for review.

**Village of Deerfield:** Due to budgetary constraints, the Village of Deerfield is requesting an amendment to their contract reducing the number of patrol hours from 80 to 30 per month.

**Mounted Police helmet request:** After review of the current safety standards, Sheriff Welsh believes it is in the best interest to equip the mounted division with helmets.

*Motion by Bolton, seconded by Lapham, to approve the purchase of 18 helmets for the Mounted Division with funding from the Criminal Justice Committee Allocation project 18, Cameras and Equipment in an amount not to exceed \$4,582.80. Motion carried.*

**In car video system:** Installations have been completed.

The jail population reports for May were available; there have been no early releases in 2018.

**IV. PROSECUTING ATTORNEY'S REPORT**

The Prosecuting Attorney report for May and June will be presented next month.

**V. PUBLIC DEFENDER'S REPORT**

The Public Defender report for May will be available next month. John Glaser commented that the State will be initiating additional requirements for collecting / submitting information.

**VI. EMERGENCY MANAGEMENT REPORT**

The Emergency Management Report was available and Craig Tanis highlighted a few activities including:

- The recent tabletop exercise went well
- Phase II of RAVE Alert System is being implemented
- The Public Officials Conference was well received with several townships and local official represented

**VII. Medical Examiner report**

The Medical Examiner's report for May was available; Dr. Cassin provided highlights of both the monthly and the annual report that was submitted last month.

**Suicide hotlines are available:** 1.800.273.8255 (TALK)

**Veterans Suicide hotline:** 1-800-273-8255 and Press 1, [chat online](#), or send a text message to 838255 to receive confidential support 24 hours a day, 7 days a week, 365 days a year.

**VIII. OTHER BUSINESS**

**Probate Court:** John Drahushak shared information regarding the law on the detention/incarceration of 17 year olds.

John also distributed a breakdown of Childcare Fund payments. He explained that DHHS often exhausts funding options prior to seeking funding through the Childcare Fund.

**District Court:** Mark Fetzer reviewed current probation numbers and participants in the specialty courts.

He highlighted the new court calendaring system that has been implemented. The daily docket is displayed on monitors in the hall, as well as, being available on the website.

He also talked about the new warrant validation system, which seems to be going well.

**Marijuana Ballot:** The state legislature did not take any action on the recreational use issue this week. It will now go on the November ballot.

**Complex Projects:** Marty announced that the Annex Building is expected to be

## **Criminal Justice minutes**

June 7, 2018

ready for the Sheriff's Office by the end of next week; activity has been suspended at the Airport for this weekend's race traffic; the filing system in the Judicial Building is expected to be installed next week; and final numbers should be available for next Tuesday's Personnel/Ways & Means Committee meeting.

There were comments made regarding storage areas being at full capacity for Jail records, Probate Court records, and District Court records.

The July meeting of the Criminal Justice Committee will be cancelled unless there is imperative business to address.

### **IX. ADJOURNMENT**

*Motion by Lapham, to adjourn the meeting at 10:36 a.m., Collins seconded. Motion carried.*

MDM/rdb