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DRAFT

ADMINISTRATOR'S OFFICE
301 N. Main Street ~ Adrian, MI 49221

Martin D. Marshall, County Administrator
Telephone: (517) 264-4508 ~ Fax: (517) 264-4512

CRIMINAL JUSTICE COMMITTEE

*Terry Collins, Chair – John Lapham, Vice Chair
Karol "KZ" Bolton*

MEETING LOCATION

*CHAMBER Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: THURSDAY, APRIL 5, 2018 - 10:00 A.M.

PRESENT: Commissioners Collins, Bolton, and Lapham

OTHERS PRESENT: Commissioners Bales and Wittenbach; Sheriff Welsh, Undersheriff Bevier, Jeff Betz, Martin Marshall, David Panian (The Daily Telegram), and Rebecca Borton

I. APPROVAL OF MINUTES

Motion by Lapham, seconded by Bolton, to approve the minutes of the March 1, 2018, meeting. Motion carried.

II. FINANCE REPORTS

Administrator Martin Marshall reviewed the finance report. The Criminal Justice Allocation Fund has a total cash balance of just under \$400,000 with approximately \$120,000 available for use within that fund.

The final Jail payment is to be made later this month.

III. SHERIFF'S REPORT

The Sheriff's report was available for review and Sheriff Welsh was impressed with the electronic evaluation process that was recently conducted for command staff.

Judicial Building Security Personnel Request: Sheriff Welsh explained that there is an advisory group that reviews security concerns and makes recommendations for the judicial building. They have recommended that an armed guard be located at the entrance of the building; this would provide additional security not only at the door but throughout the building's common areas. Several options were considered, and the recommended proposal is to utilize a retired law enforcement personnel on part time basis to fill a special deputy position at a rate of \$16.50 per hour. The estimated cost including salaries and equipment is approximately \$45,000.

Mr. Marshall noted that funding would come from one of the contingency funds this year, and the position would be included in Court Bailiff budget for future years.

Motion by Bolton, seconded by Lapham, to refer the request for a new armed security deputy position on to the Personnel/Ways & Means Committee for consideration. Motion carried.

Criminal Justice minutes

April 5, 2018

The March Jail population reports were available.

Commissioner Wittenbach commented on a recent discussions in Lansing to remove 17 year olds from the jail.

Commissioner Bolton inquired on the status of having AED (Automated External Defibrillators) devices in the judicial building. Jeff Betz believes that this project continues to be investigated.

IV. PROSECUTING ATTORNEY'S REPORT

The Prosecuting Attorney's reports for February and March were available.

V. PUBLIC DEFENDER'S REPORT

The Public Defender's report was not available.

Marty noted that a letter of approval from the Michigan Indigent Defense Commission has been received, but funding is yet to be determined.

VI. EMERGENCY MANAGEMENT REPORT

The Emergency Management Report was available for review. Jeff Betz noted that Holly is available on Mondays and Wednesdays from 11 to 3 to help people sign up for RAVE alerts. He added that they are working on a method to re-contact these people every six months to confirm/update their information.

Jeff also noted that an emergency exercise has been set for the April 21st at MIS.

VII. Medical Examiner report

The Medical Examiner's report was available for review.

VIII. OTHER BUSINESS

Complex Projects: The Sheriff's building project continues to move steadily forward, with the Annex and Airport projects are out for bid. There are preliminary drawings available in Marty's office should anyone would like to review them.

Bond counsel and the bonding agent will be attending next week's meeting to begin the bonding process.

IX. ADJOURNMENT

Motion by Lapham, to adjourn the meeting at 10:25 a.m., Bolton seconded. Motion carried.