



LENAWEE COUNTY ADMINISTRATOR'S OFFICE
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CRIMINAL JUSTICE COMMITTEE

*Terry Collins, Chair – John Lapham, Vice Chair
Karol "KZ" Bolton*

MEETING LOCATION

*Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: THURSDAY, FEBRUARY 1, 2018 - 10:00 A.M.

PRESENT: Commissioners Collins, Bolton, Lapham, and Stimpson

OTHERS PRESENT: Commissioners Tillotson, Wittenbach, and Knoblauch; Sheriff Welsh, Undersheriff Bevier, Craig Tanis, John Glaser, Burke Castleberry, Martin Marshall, Dr. Bader Cassin, Marilyn Woods, and Rebecca Borton

I. APPROVAL OF MINUTES

Motion by Lapham, seconded by Bolton, to approve the minutes of the January 4, 2018, meeting. Motion carried.

II. FINANCE REPORTS

Administrator Martin Marshall reviewed the finance report.

The Animal Control Reserve fund was reviewed and Marty recommended that this fund be closed and the funds returned to the General Fund. It is not necessary to earmark, or restrict, funds for an emergency situation when emergency funding comes out of the general fund.

There was a recent case where over 250 animals were seized; the animals involved have been forfeited and are now available for adoption. The Sheriff estimates that costs for caring for these animals has reached \$65,000 and final costs will be near \$100,000.

Commissioner Bolton moved to transfer the Animal Control Reserve fund of \$10,000 back to the general fund and close Project 44 Animal Control Reserve, seconded by Lapham. Reasons for closing the Animal Control Reserve fund were discussed. Motion carried.

III. SHERIFF'S REPORT

The Sheriff's report was available for review.

Sheriff commended the Sheriff Office staff, Humane Society, Addison Vet, Sheriff's Office Mounted Division, and the *many* others that helped in the animal neglect case.

Wittenbach noted that there may be a grant funding available for the Sheriff's Offices; HB 4423.

The Jail population reports were available for January; there were no early releases.

IV. PROSECUTING ATTORNEY'S REPORT

The Prosecuting Attorney's report for January was unavailable but will be submitted next month.

Burke provided highlights including the status of the contracts with the City of Adrian and the Village of Clinton, as well as, a request for a new Assistant Prosecuting Attorney to cover the Economic Crimes Unit (part time), District Court arraignments (a new requirement of the Indigent Defense Commission), and assist with the new city and village agreements.

V. PUBLIC DEFENDER'S REPORT

The Public Defender's report was unavailable. John Glaser reported that he continues to advertise for additional personnel.

VI. EMERGENCY MANAGEMENT REPORT

The Emergency Management Report was available for review. Craig Tanis highlighted the following:

- Approval has given to purchase RAVE Alert to replace CODE Red
- Planning table top at MIS, a full scale exercise in the fall at the Judicial Building, and an Exercise at the Emergency Operations Center
- His office continues to go as paperless as possible

VII. MEDICAL EXAMINER REPORT

The Medical Examiner's report was available for review. Dr. Cassin reported that there were 32 investigations with 14 autopsies in January; and they also conducted 9 investigations in Hillsdale County. Hillsdale County has approved the continuation of the MOA with the Medical Examiner for two years.

VIII. UPDATES AND OTHER BUSINESS

Animal Control Ordinance: The most recent amendments have been submitted to the review committee and no comments were received. The final version is submitted for the Criminal Justice Committee's review.

Commissioner Lapham would like to send it back to the committee to review it in particular the kennel fees. Commissioner Bolton noted that the fee schedule is an appendix that can be updated at any time; she did not believe it is necessary to send back to the review committee.

Commissioner Lapham moved to send the Animal Control Ordinance back to review committee, seconded by Bolton. Discussion. Motion carried.

Some fees to be considered and/or included are euthanasia and tranquilizer fees.

Commissioner Stimpson noted that due to the recent Shepherd Rd mill case, the review

Criminal Justice minutes

February 1, 2018

committee may want to take a look at how access is gained when there is probable cause; he noted that the extreme temperatures were a determining factor in this particular case.

The Animal Control Officer had found the defendant to be in compliance last summer; although he only had access to certain areas on the property.

A suggestion was made to consider having kennel applications contingent to the authorization of any out-building on the property being accessible for both scheduled and random inspections.

Marty will send a letter be to civil counsel requesting language be drafted for the animal control review committee's consideration.

HB-4423: Sheriff Welsh followed up on HB-4423, "Sheriff Patrol Assistance for Financially Distressed Communities Program". It is currently in committee and would provide program grants to fund sheriff's deputy positions in counties to those counties that have lost no less than 5 deputies between 2007 and 2017; Lenawee has lost 10. Sheriff Welsh will continue to follow.

Sheriff's Building Improvement Projects: Marty provided an update on the Sheriff's building rebuild project. By the end of today, the architects will have met with all departments effected and will work out the needs of each. They are also coordinating the temporary office housing schedules.

IX. ADJOURNMENT

Motion by Lapham, to adjourn the meeting at 10:45 a.m., Bolton seconded. Motion carried.

MDM/rdb